

University of Southern Maine

Application



UNIVERSITY OF
SOUTHERN MAINE

Before you apply for admission to the University of Southern Maine, we encourage you to learn about the unique educational experience we provide. USM offers the learning environment of a small private college with the resources of a large, cosmopolitan university. Campus tours and individual interviews can be arranged by calling the Office of Undergraduate Admission at 1-800-800-4USM. We invite you to visit us in person or at our Web site: www.usm.maine.edu/admit.

How to Apply

We strongly encourage all USM applicants to complete and submit their applications electronically through our Web site. All University of Southern Maine applications for undergraduate admission will be sent to the University of Maine System (UMS) Application Processing Center at **P.O. Box 412, Bangor, Maine 04402-0412**. A document imaging system will make “virtual copies” of applications and applicant materials that will then be delivered electronically to USM. Any questions regarding the status of an application or receipt of materials should be directed to USM’s Office of Undergraduate Admission.

As a member of The Common Application (www.commonapp.org), USM accepts this form as well as its own, giving equal consideration to both.

Apply online at www.usm.maine.edu/admit

Admission Procedures

At USM, applications are reviewed on a rolling basis, and are reviewed as they become complete.

Applicants can expect a decision approximately four to six weeks after all documentation has been received. Counselors initially evaluate applications for entry into the first choice major, if applicable. If an applicant does not meet this major’s qualifications or if no space is available in the first choice major, they will be considered for a second major, an undeclared major or an alternate program.

Application Dates and Deadlines

Deadlines indicate when information should be received by the University. The dates upon which we receive your application and then enrollment deposit may impact other factors, including financial aid awards, priorities for on-campus housing, orientation dates, and course selection. Please note the following dates, references, and deadlines:

Fall Semester

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| January 15 | • transfer nursing deadline |
| February 1 | • scholarship priority deadline (see Financial Aid/Scholarship information page) |
| February 15 | • priority filing application date
• freshman nursing deadline |
| May 1 | • priority enrollment deposit date
• international student application deadline |

Spring Semester*

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| September 15 | • international student application deadline |
| December 1 | • priority filing application date |
| January 2 | • priority enrollment deposit date |

**Admission will not be granted to nursing applicants (with the exception of RNs) for the spring semester.*

Submit application and application materials to:
University of Maine System
Application Processing Center
P.O. Box 412
Bangor, ME 04402-0412

For information or assistance contact:
University of Southern Maine Office of Undergraduate Admission
1-800-800-4USM, (207) 780-5670, TTY (207) 780-5646, Fax (207) 780-5640
P.O. Box 9300, Portland, ME 04104-9300
E-mail: usmadm@usm.maine.edu

Application Checklist

First-Year Students

Please submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- Official transcript mailed by your high school, listing all courses and grades received to date, or official General Education Diploma (GED) results
- Official SAT or ACT test results sent directly from the testing agency or included on official high school transcript
- Completed academic counselor statement (please refer to the Request for High School Academic Records form) and/or letter of recommendation from a teacher
- Completed personal statement (essay)
- Official Test of English as a Foreign Language (TOEFL) results (may be required of those applicants whose primary language is not English)

Homeschooled Students

Students who are satisfying any or all of their high school requirements in a homeschool setting should submit an official school transcript or an annual assessment of courses they have completed. A letter of recommendation may come from a family member but must also come from someone outside the family.

Transfer Students

Please submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- An official, final high school transcript that certifies the date of high school graduation, or official General Education Diploma (GED) results (not required if applicant has completed an associate's or bachelor's degree from a regionally accredited institution at the time the application is submitted)
- Official transcripts from all colleges attended, whether or not credit was earned, sent directly from the institution.
- Completed personal statement (essay)
- Official SAT or ACT test results
- Official Test of English as a Foreign Language (TOEFL) results (may be required of those applicants whose primary language is not English)
- International College Transcripts: Official college level transcript and evaluation from a USM approved transcript analysis agency. For a list of approved agencies, go to www.usm.maine.edu/admit/intl.html
- Nursing Transfer Applicants only: Supplemental Application. Available at: www.usm.maine.edu/admit/pdfs/supplemental_nursing.pdf

Adult Students

If your high school graduation date was three or more years ago, and you have attempted less than 12 college credits, you are considered an adult student for admission purposes. When completing the University of Maine System application form, please remember to submit a list of work/life experiences or a current resume.

Please submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- List of work/life experiences or current resume
- Official high school transcript, or official General Education Diploma (GED) results:
- Official college and post-secondary transcripts, sent directly from the institution, if applicable:
- Completed personal statement (essay):
- Official Test of English as a Foreign Language (TOEFL) results (required of those applicants whose primary language is not English) SAT or ACT scores and recommendations are not required from adult applicants

International Students

An applicant who is not a citizen, nor a permanent resident of the United States, and whose permanent mailing address is outside of the U.S. is considered to be an international student. To ensure the timely completion of all appropriate student visa applications, international students must apply by May 1 for the fall semester and September 15 for the spring semester.

International applicants must submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- Official secondary school transcripts, exam certificates, and college level transcripts, including certified English translations
- Official Test of English as a Foreign Language (TOEFL) results (may be required of those applicants whose primary language is not English)
- Official transcripts from all colleges attended, whether or not credit was earned, sent from the institution;
- International College Transcripts: Official college level transcripts and evaluation from a USM approved transcript analysis agency.
For a list of approved agencies, go to www.usm.maine.edu/admit/intl.html
- Declaration of Finances form accompanied by the appropriate financial documentation

Links for students to download the International Declaration of Finances and the Canadian Declaration of Finances forms can be found at: www.usm.maine.edu/admit/intl.html

International students are not eligible to apply for state or federal financial aid programs, and the University is only able to offer merit scholarships to international students on a very limited basis. As a result, the Office of Undergraduate Admission will not review an international applicant's credentials for admission until significant progress has been made in providing proof of the ability to pay. SAT or ACT results are encouraged but not required of international students.

Academic Requirements

With the exception of Early Admission applicants, a high school diploma or General Equivalency Diploma (GED) is required for admission to the University of Southern Maine. Listed below are the minimum college preparatory subjects required for regular admission. Additionally, further requirements for individual schools or colleges and majors are listed. A unit is equivalent to one full year of study.

First Year Requirements

University Minimum Subject Requirements

English	4 units
Mathematics	3 units, Algebra I, Geometry and Algebra II or equivalents
Natural Science	2 units with a laboratory component
History/Social Science	2 units, one unit of U.S. History required

Additional Subject Requirements

College of Arts and Sciences

Foreign Language	2 units of one Foreign Language, or ASL (American Sign Language)
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School of Business

Mathematics	4 units of Mathematics. The fourth unit must be a college preparatory course exceeding Algebra II
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Women and Gender Studies Program

Foreign Language	2 units of one Foreign Language, or ASL (American Sign Language)
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Specific Major Requirements

College of Arts and Sciences

French	3 units of French
Mathematics	4 units of Mathematics. The fourth unit must be a college preparatory course exceeding Algebra II
Music	Successful completion of a departmentally administered audition
Sciences	3 units of Natural/Physical Science with a lab

Specific Major Requirements *(continued)*

College of Nursing and Health Professions

Athletic Training	Biology and Chemistry
Exercise Physiology	Biology and Chemistry
Health Fitness	Biology and Chemistry
Health Sciences	Biology and Chemistry
Nursing	Biology and Chemistry
Radiation Therapy	for transfers with appropriate associate's degree

School of Applied Science, Engineering, and Technology

Computer Science	4 units of Mathematics. The fourth unit must be a college preparatory course exceeding Algebra II
Engineering (all programs)	Chemistry, Physics, and 4 units of Mathematics—recommended that the 4th be Trigonometry
Environmental Planning and Policy	3 units of Natural Science with a laboratory component
Environmental Science	3 units of Natural Science with a laboratory component

Transfer Requirements

In addition to the high school academic requirements, a cumulative grade point of average of 2.0 is required for admission (applicants with coursework completed at a non-regionally accredited institution must have a cumulative GPA of 2.75). Consideration for admission into certain majors requires a higher GPA. In all cases, emphasis is placed on the most recent course work.

Standardized Test Scores

USM requires that applicants submit official Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) results. If you have completed 30 or more college credit hours or have been out of high school for three or more years at the time you submit an application, these scores are not required.

Only SAT or ACT results administered within the past 5 years are valid.

Applicants may submit SAT or ACT scores as reported on the official high school transcript or directly from the Educational Testing Service (ETS) or the American College Testing Program (ACT). If you did not previously request your scores be sent to USM (#3691) from ETS or ACT, you may do so by contacting ETS at (609) 921-9000 or www.collegeboard.com or by contacting ACT at (319) 337-1313 or www.actstudent.org

Applicants whose primary language is not English

Students whose primary language is not English may be required to submit their Test of English as a Foreign Language (TOEFL) results. If you are not sure if you should take the TOEFL, SAT/ACT or both, please contact the USM Office of Undergraduate Admission. Though admission committee reserves the right to request or waive the submission of TOEFL scores on a case-by-case basis, non-native English speakers may be asked to submit a TOEFL if a score below 400 is achieved on the Critical Reading or Writing section of the SAT or below 15 on the English section of the ACT.

For 2009-2010 admission consideration, the USM Office of Undergraduate Admission will accept TOEFL results administered within the last 3 years.

Alternate Admission Decisions

Alternate programs for which certain applicants will be considered are: GO, an academic success and support program and the English Language Bridge Program (ELB). USM's GO program prepares students for the rigors of post-secondary education through an academic support plan that includes learning strategy and decision-making courses and frequent meetings with an advisor assigned through Advising Services to ensure a student's initial and sustained success at the University of Southern Maine. USM's English Language Bridge Program pairs students with an advisor which allows students whose primary language is not English to supplement their USM curriculum with an appropriate series of English for Speakers of Other Languages (ESOL) courses.

Undergraduate Degree Programs with Concentrations, Programs, and Minors

College of Arts and Sciences

Art
Art Education
Art and Entrepreneurial Studies
Art History
Digital Art
Studio Art
Biochemistry
Biology
Biotechnology
Ecology
Human Biology
Chemistry
Classical Humanities**
Classical Languages**
Communication
Criminology
Economics
Labor Studies
English
Writing
Foreign Languages**
French
French Studies**
General Science**
Geography-Anthropology
Archaeology
Geosciences
German Studies**
Hispanic Studies**
Spanish
History
International Studies**
Liberal Studies: Teachers K-8 Certification
Program
Linguistics
ASL/English Interpreting
Deaf Studies
Speech and Language Science
Mathematics
Applied Mathematics/Operations Research
Pure Mathematics
Statistics
Mathematics: Secondary Education
Media Studies
Media Criticism
Media Production
Media Writing (Creative Writing, Journalism,
Screenwriting)
Music
Music Education
Music Performance
Jazz Studies
Musical Theatre
Piano Pedagogy
Philosophy
Physics
Political Science
Psychology
Russian Studies**
Social Science**
Social Work
Sociology
Theatre

College of Education and Human Development

TEACHER CERTIFICATION PROGRAMS:
Art Education (K–12)
German, Latin, or Spanish Education (K–12)
Mathematics: Secondary (7–12)
Music Education (K–12)
TEAMS: Teachers for Elementary and Middle
Schools (K–8)
TEAMS Unified (K–8 and K–8 special education)
TEAMS Unified ESL (K–8 and K–12 ESL)

College of Nursing and Health Professions

Athletic Training
Exercise Physiology
Health Fitness
Health Sciences
Exercise and Nutrition
Health Administration
Health and Wellness
Nursing
Holistic and Integrative Health
Radiation Therapy (*transfers only*)
Recreation and Leisure Studies
Recreation Leadership

Lewiston-Auburn College

Arts and Humanities
French North American Studies
Women and Gender Studies
Global Studies
Leadership and Organizational Studies
Information Systems
Natural and Applied Sciences
Biology of Health and Illness
Environmental Issues
Social and Behavioral Sciences
Counseling
Early Childhood Studies
Occupational Therapy (*3+2 option to master's
program*)*

School of Applied Science, Engineering and Technology

Applied Technical Leadership
Civil Engineering (*first two years of a
baccalaureate program*)
Computer Science
Electrical Engineering
Computer Engineering
Environmental Planning and Policy
Environmental Science
Environmental Sustainability
Nature Tourism
Industrial Technology
Construction Management (*transfers only*)
Electro-Mechanical Systems
Industrial Management
Information and Communications Technology
Manufacturing Technology
Precision Manufacturing
Toxicology and Environmental Health
Mechanical Engineering

School of Business

Accounting
Finance
Management
Business Administration
Entrepreneurship and Small Business
Information Management
International Business
Risk Management and Insurance
Sustainable Business
Marketing
Sport Management

Academic Affairs

Undeclared
Women and Gender Studies

Pre-Professional Programs

Pre-Dentistry*
Pre-Law*
Pre-Medicine*
Pre-Optometry*
Pre-Pharmacy*
Pre-Veterinary science*

*pursued in conjunction with a major

** Self-Designed Major

Self Designed Major** Students are not initially admitted into these majors, but they can apply after completing one semester at USM. The majors listed are Group Contract majors. Students have the option of creating an Individual Contract major other than those listed in conjunction with the Self-Designed Major Committee and College of Arts and Sciences faculty. Students should contact the group contract coordinator for application criteria and procedures.

www.usm.maine.edu/cas/sdm2/index.htm

Undeclared

Applicants unsure of a major may indicate "Undeclared" as their first and second choice major. See www.usm.maine.edu/advising for more information.

Honors Program*

Community-based educational experience that supplements a USM program of study with interdisciplinary colloquium courses, an advanced seminar, and a thesis project. To learn more about the Honors Program and the application process, please visit: www.usm.maine.edu/honors

Russell Scholars Program (RSP)*

Residential undergraduate learning community that incorporates collaborative learning, out-of-class activities, and community service into its academic curriculum. To learn more about the Russell Scholars Program and how to apply, go to: www.usm.maine.edu/rscholar