

UNIVERSITY OF SOUTHERN MAINE  
Department of Human Resource Development

**PRE-APPROVAL FORM**  
**for**  
**HCE 621 Fundamentals of Counseling Skills**

This form must be completed in advance of the starting date. This is only a pre-approval form, you must also register for the course through the University at the appropriate time.

Name: \_\_\_\_\_

I plan to take the skills course during the following semester: fall\_\_\_\_; spring\_\_\_\_; summer\_\_\_\_ Year\_\_\_\_\_

Please check your specialty area:  Clinical Mental Health Counseling  
 Rehabilitation Counseling  
 School Counseling

Below is a list of courses required prior to taking the HCE 621 skills course. Please provide the semester/year you completed (or will complete) this course.

<u>Semester/Year</u> <u>Taken</u>	<u>Courses</u>
_____	HCE 500 Orientation to the Counseling Profession**
_____	EDU 600 Research Methods & Techniques
_____	HRD 668 Human Development (exception possible with advisor approval)
_____	HRD 664 Culture, Tradition & Diversity (or HCE 612—rehabilitation students)
_____	HCE 605 Psychological Measurement & Evaluation
_____	HCE 620 Fundamentals of Counseling Theories
_____	HCE 626 Group Process & Procedures

\*\*not required of rehabilitation counseling students

Please send this completed form to Department of Human Resource Development, 400 Bailey Hall, USM, Gorham, ME 04038. FAX: (207) 780-5043.