

SUPERVISOR INFORMATION								
NAME:			JOB TITLE:					
ORGANIZATION'S NAME:			PHONE NUMBER:					
EMAIL ADDRESS:								
INTERNSHIP INFORMATION								
STUDENT'S NAME:								
STARTING DATE (DD/MM/YYYY):			COMPLETION DATE (DD/MM/YYYY):					
ABOUT THE INTERN								
1. Please evaluate this student intern on the following items by checking the appropriate rating.			Excellent	Very Good	Satisfactory	Needs Improvement	Unsatisfactory	Not Applicable
	Arrived to work on-time							
	Behaved in a professional manner							
	Effectively performed assignments							
	Oral communication skills							
	Written communication skills							
	Computer Skills							
	Ability to work with others							
	Ability to adapt to a variety of tasks							
	Decision-making, setting priorities							
	Reliability and dependability							
	Attention to accuracy and details							
	Willingness to ask for help and guidance							
	Quality of work							
	Demonstrated critical thinking and problem solving skills							
	Making and meeting deadlines							
	Seemed interested and in and enthusiastic about the internship experience							

2.	Describe the ways in which the intern's performance benefited your organization.				
3.	What development have you observed in the student's skills, knowledge, personal and/or professional performance?				
4.	What do you consider to be the intern's strengths?				
5.	In what areas does the intern need to improve?				
6.	Overall, how do you rate your experience with <u>this intern</u>	Excellent	Good	Average	Poor

**ABOUT THE INTERNSHIP EXPERIENCE**

1.	What are your suggestions for improving the internship program?				
2.	Based on this experience, would you hire engineering student interns from USM in the future, or recommend our students to other companies?				
3.	Do you have additional comments that might help our department and our students?				
4.	Overall, how do you rate your experience with <u>this internship?</u>	Excellent	Good	Average	Poor

<b>SUPERVISOR'S SIGNATURE</b>		<b>DATE</b>	