

Position Summary:

Title: Graduate Assistant

Hours per Week: 10 hours/week

Department: Political Science

Location:

X	Portland
	Gorham
	LAC
	Online/Distance

Duration:

X	Full Academic Year
	Fall Semester
	Spring Semester
	Summer Semester

Total Stipend: \$4,500

Monthly Stipend: \$500

Scholarship Amount: \$3,000 (in-state) / \$5,000 (out-of-state)

Supervisor Name: Francesca Vassallo

Supervisor E-Mail: francesca.vassallo@maine.edu

Supervisor Phone: 780-4294

Position Details:

Statement of Job and Essential Functions:

Research and Teaching Assistant Position: The graduate assistant (GA) in this position is expected to split the weekly working load between functioning as a teaching assistant in an undergraduate course and working as a research assistant on a research project on political behavior worldwide. For half of the weekly commitment, the GA will assist the faculty member in the classroom, and guiding students in the completion of quantitative assignments in a Political Science methods course during office hours (Fall 2023 and Spring 2024). For the other half of the weekly commitment, the GA will work with the faculty member to learn how to set up a research framework, find appropriate data and variables to complete the research project, develop statistical models and complete calculations for the project, and finally apply the learning from the ongoing research project to the work with the undergraduates in the research methods course and/or personal graduate projects. Average weekly time required: 10 hours.

This is a position that would be interesting to students who like to:

- 1) do quantitative analysis using a statistical software (SPSS will be the software used in the classroom and for the research project, but experience with other statistical packages is certainly useful).
- 2) learn about advanced statistical methods.
- 3) help undergraduates improve their quantitative skills in applied Political Science/Social Sciences exercises and other mathematical computations.
- 4) explore political behavior trends globally.

Essential duties of the position:

- Attend POS 203 Introduction to Political Science Research course in Fall 2023 and Spring 2024, twice a week (2h30m in total per week) during the semester. Both classes are in a face to face format, but some online sessions may be possible, especially for students who need more hands on digital tutoring in between classes.
- Grade assignments as instructed by faculty member (up to 3h 30m a week).

Graduate Assistant Job Description

- Meet with undergraduates in person or digitally when needed (up to 2 hours a week).
- Work with faculty member in a current project on the development of competing political behavior models using large datasets with many countries from all over the world (up to 2h a week).

Supervisory Responsibilities:

Minimal supervisory responsibilities of undergraduate students.

Budget Responsibilities:

None.

Public and Professional Activities Related to Job Performance:

Professional interaction with students, faculty and staff on campus expected.

Internal Contacts

N/A.

External Contacts

N/A.

Knowledge, Skills, and Abilities:

- 1) some experience with research methods and quantitative analysis.
- 2) possible knowledge of a statistical software.
- 3) a strong interest in quantitative analysis/mathematical approaches to interpretation of data.
- 4) very good verbal and written communication skills.

Required Qualifications:

Minimum requirements for this position:

- 1) some experience with research methods and quantitative analysis in the sciences or social sciences.
- 2) a strong interest in quantitative analysis/mathematical approaches to interpretation of data.
- 3) very good verbal and written communication skills.

Preferred Qualifications:

- 1) knowledge of a statistical software, SPSS preferred.
- 2) experience in statistical analysis with the use of large datasets.
- 3) some experience mentoring undergraduate students.

To Apply:

Submit your resume and cover letter via email to Francesca Vassallo (francesca.vassallo@maine.edu).