

**Position Summary:****Title:** Teaching Assistant**Hours per Week:** 10 hours/week**Department:** Special Education**Location:** Portland Gorham LAC Online/Distance**Duration:** Full Academic Year Fall Semester Summer Semester Spring Semester**Total Stipend:** \$4,500.00**Monthly Stipend:** \$500.00**Scholarship Amount:** \$3,000.00 (in-state) / \$5,000.00 (out-of-state)**Supervisor Name:** Rachel Brown-Chidsey**Supervisor Email:** [rachelb@maine.edu](mailto:rachelb@maine.edu)**Supervisor Phone:** 207-228-8322**Position Details:****Statement of Job and Essential Functions:**

This position involves both research and teaching activities. In the fall semester, the GA will involve research activities related to dyslexia, MTSS and effective reading instruction. Specific tasks include locating and summarizing articles, reviewing data, and assisting with manuscript preparation. In the spring semester, the GA will involve helping to teach SED 653: Assessment of Academic Achievement. This course prepares future special educators to select, administer, score, and interpret various academic assessments including curriculum-based measures, the WIAT-IV, and WJ-IV. The teaching duties include attending Zoom class sessions and checking student assessment protocols for accuracy.

**Supervisory Responsibilities:**

None

**Budget Responsibilities:**

None

**Public and Professional Activities Related to Job Performance:**

None

**Internal Contacts:**

Faculty and students in the School of Education and Human Development

**External Contacts:**

None

## Graduate Assistantship Job Description

**Knowledge, Skills, and Abilities:**

The successful candidate will possess prior experience using a library database, analyzing research, strong writing skills, and conducting academic assessments with school-age students.

**Required Qualifications:**

This position requires proficiency with word processing, spreadsheets, online test scoring software, online survey programs, and other research tools. Additionally, the position requires knowledge of academic assessments as well as their administration and scoring procedures.

Must not be a University of Maine System employee.

**Preferred Qualifications:**

Prior experience conducting research with school-age students, teachers, and administrators.

**To Apply:**

Submit your resume and cover letter via email to Rachel Brown-Chidsey ([rachelb@maine.edu](mailto:rachelb@maine.edu)).