

## Graduate Assistantship Job Description

### Position Summary:

**Title:** Research Assistant

**Department:** Teacher Education

**Hours per Week:** 10 hours/week

**Location(s):** Gorham

**Lab (if applicable):** 301 Bailey Hall Center for Teaching Innovation

**Duration:** Fall 2026 semester, Spring 2027 semester

**Anticipated Start Date:** 9/1/2026

**Total Stipend:** \$6,000 for master's-level students / \$7,000 for doctoral-level students, to be paid biweekly

**Tuition Waiver:** 3 graduate credits during each of the Fall 2026 semester, Spring 2027 semester

**Supervisor Name:** Flynn Ross

**Supervisor Email:** flynn.ross@maine.edu

**Supervisor Phone:** 207-780-5768

*\*\* Per [CBA, Art. 38, § 7](#), graduate workers who are on approved remote work arrangement may need to physically come to campus periodically to perform work or attend meetings. Check with the supervisor for any on-campus requirements.*

### Other Information:

- The University offers a GA/TA/RA health benefit plan to USM graduate workers through Gallagher Health. Additionally, effective July 1, 2026, workers have access to dental and vision insurance options and voluntary retirement savings plans; USM will not cover these costs.
- Graduate workers are also eligible for resources through the UMS Employee Assistance Program (EAP).

### Position Details:

#### Statement of Job:

The Graduate Research Assistant for USM's Center for Teaching Innovation will work in person 10 hours a week in the Center on the third floor of Bailey Hall, Gorham campus. The RA will work with Dr. Flynn Ross to research alumni of USM's Teacher Education certification programs through publicly accessible databases and web pages to track: where they are teaching, how long they remain in teaching, and what the impacts of their teacher preparation pathways are.

#### Essential Functions:

Research on alumni through publicly accessible data systems.

While in person at the Center for Teaching Innovation, the RA will support a welcoming space by creating and updating bulletin boards, hosting gathering and networking events, monitoring social media accounts, coordinating with the Educators of Tomorrow! Club, and tracking and managing the Center's makerspace materials.

#### Supervisory Responsibilities:

none

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**Budget Responsibilities:**

none

**Public and Professional Activities Related to Job Performance:**

Hosting events in the Center for Teaching Innovation

**Internal Contacts:**

Teacher Education faculty

**External Contacts:**

MDOE Neo Dashboard online data system

**Knowledge, Skills, and Abilities:**

spread sheets, data search

**Required Qualifications:**

- Organized
- Must not be a non-student University of Maine System employee.
- The hiring department has a computer that will be made available to the student, so the use of a personal computer or laptop IS NOT required for this position. Note: designated [on-campus computer lab workstations](#) are available on a first come, first served basis.

**Preferred Qualifications:**

- Experience with teaching and public schools in Maine
- Experience with educational technology tools
- Suggested academic programs: MSED - Teaching and Learning - ETEP, Educational Psychology

*This position shall be covered by the University of Maine System and University of Maine Graduate Workers Union Collective Bargaining Agreement.*

**To Apply:**

Submit your application, including your resume and cover letter, via the [Graduate Assistant Application form linked here](#) by 4/30/2026. In your cover letter, include a self-assessment about how this position relates to your academic program and professional aspirations. Candidates should receive notice of employment decisions by 5/25/2026.

Please direct any questions specific to this position to the supervisor at [flynn.ross@maine.edu](mailto:flynn.ross@maine.edu) or 207-780-5768. For general questions about the GA program, or the Graduate Assistant Application form, reach out to the Office of Graduate Studies, [usmgradstudies@maine.edu](mailto:usmgradstudies@maine.edu) or 207-780-4872.