

Alternative Agencies for Donating Materials

Goodwill of Northern New England
goodwillnne.org/donate/

Maine Veterans Home
mainevets.org/ways-to-give-to-mvh-1

Maine Correctional Center Library
maine.gov/corrections/mcc/programs

Better World Books
betterworldbooks.com/go/donatebooks

Reader To Reader Inc.
readertoreader.org/donationprograms/books

Magazine Harvest
magliteracy.org/recycle

Books Through Bars
booksthroughbars.org/donate-books

LGBT Books to Prisoners
lgbtbookstoprisoners.org/donate/

Please also consider donating to public libraries in Northern Maine.

University of Southern Maine Library Locations

Glickman Library
314 Forest Ave
Portland, ME 04104

Gorham Library
120 Bailey Hall
Gorham, ME 04038

Lewiston-Auburn Library
51 Westminster Street
Lewiston, ME 04240



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University Libraries

University Libraries & Learning

Giving materials to the University of Southern Maine Libraries

Gift Policy

The University of Southern Maine Libraries welcome and encourage gifts that support the curriculum needs of the University. Through the thoughtful donation of books and materials over the years, the Libraries have been able to develop the collection well beyond what would have been possible through our standard acquisitions process alone.

Please provide a list of materials including the title, author, publication date, and general condition of the materials for evaluation prior to donation.

Contact usm.acquisitions@maine.edu to inquire about donations of materials. All donations to the Libraries are accepted at the discretion of the Library Collections Manager in consultation with the Dean of Libraries and Learning.

Finding the Right Home for Your Materials

To determine if USM is the best home for your donation, follow these guidelines:

1. Is the material in good physical condition and suitable for regular circulation?
2. Is the material suitable for academic use? Books should be published by a reputable source. In general, for the humanities, published in the last twenty five (25) years; for STEM disciplines, published in the last three (3) years.
3. Does the title support classes taught at the University? Consult the [list of programs](#) for more information.

The University Libraries generally do not accept:

- Textbooks
- Paperback novels
- Condensed books
- Outdated media formats

If your materials are rare or unique, please consult the collection policy of the [Special Collections](#), [Franco-American Collection](#), or the [Osher Map Library and Smith Center for Cartographic Education](#).

All gifts are accepted with the understanding that upon receipt, the University of Southern Maine reserves the right to determine disposition, retention, location, cataloging treatment, and other considerations relating to use. Materials received as gifts cannot be returned to donors. Do not leave materials for donation in the book drop, our mailbox, etc.

The University of Southern Maine Libraries will not provide appraisal services.

Contact usm.acquisitions@maine.edu or consult our full online [Gifts Policy](#) for more information.

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