**Department/Program: (3-Year) Program Assessment Report  
(Template)**

Assessment is a systematic means for faculty to understand what students are learning in their program of study, and provides a firm foundation to guide curricular and pedagogical planning. We are required to demonstrate that every academic program undertake and completes this process on an ongoing basis. A formal Program Assessment Report (such as a 3-year plan) would need to be updated and submitted to the Office of Academic Assessment every three years.

Please complete this 3-year Program Assessment Plan, if you have questions, please contact the USM Office of Academic Assessment, Susan King, [susank@maine.edu](mailto:susank@maine.edu).

|  |  |
| --- | --- |
| **Degree Program:** | **College:** |
| **Dept Chair** *(or faculty member responsible for this report)* | **Department:** |
| **Date Submitted:** |  |

**Program Mission Statement**

Provide your program's mission statement in the space below, or provide a link to the statement from your program's webpage. Then, briefly describe the ways in which your program's mission statement is aligned with the USM mission.

|  |
| --- |
|  |

**Diversity, Equity, and Inclusion**

If your program has diversity, equity, and inclusion related goals, or a diversity, equity, and inclusion statement; please provide a link to the statement and/or goals. Then, briefly describe any assessment activities related to your program statement/goals regarding diversity, equity, and inclusion.

|  |
| --- |
|  |

**Department/Program Level: Curriculum Map of Student Learning Outcomes (3-year cycle)**

**Academic Years: \_\_\_\_\_\_\_\_\_\_\_\_\_**

Directions: Enter course numbers for your department across the top of the matrix. In the columns below, indicate where the student learning outcomes are: Introduced- (I), Practiced or Emphasized-(P), Reinforced-(R), and Assessed-(A).

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Program SLO's (Student Learning Outcomes)** | **Course #** | **Course #** | **Course #** | **Course #** | **Course #** | **Course #** | **Course #** | **Course #** | **Capstone or Internship Course** |
| *Example: Outcome 1: Students will be able to demonstrate critical thinking skills* | *I* |  | *P* | *R* |  | *R* | *R* |  | *A* |
| *Outcome 1* |  |  |  |  |  |  |  |  |  |
| *Outcome 2* |  |  |  |  |  |  |  |  |  |
| *Outcome 3* |  |  |  |  |  |  |  |  |  |
| *Outcome 4* |  |  |  |  |  |  |  |  |  |
| *Outcome 5* |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

An example of a three-year assessment cycle:

Assess Outcomes 1 and 3 in year \_\_\_\_ , Assess Outcomes 2 and 4 in year\_\_\_\_, and Assess Outcome 5 in year\_\_\_.

**Department/Program Level: Formal Assessment Plan (3-year cycle)**

Academic Years Planned: \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Program SLO's (Student Learning Outcomes)** | **When will Outcome be assessed** | **Where will Outcome be assessed** | **Assessment Method** | **Results of the Assessment** | **Performance Indicator/ Benchmark/ Target** | **\*Action Planned or Completed** |
| *List all your Program Learning Outcomes* | *(What semester are the students assessed?)* | *(Where will the students be assessed; what course or event?)* | *(What measure or evidence of student learning is being used to determine if students have accomplished the outcomes?)* | *(What were the actual results from implementing the assessment method?)* | *(i.e. 80% of graduates will achieve a rating or score of ….)* | *(When do you plan to make program changes?)* |
| Outcome 1 |  |  |  |  |  |  |
| Outcome 2 |  |  |  |  |  |  |
| Outcome 3 |  |  |  |  |  |  |
| Outcome 4 |  |  |  |  |  |  |
| Outcome 5 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

*\*Please note: The details of the action planned or completed (i.e. program changes) must be completed on the ASLP form-Step 3: Using Assessment Results to Improve Student Learning, at the end of each academic year.*