



University of Southern Maine
Office of Research Integrity and Outreach
External Human Subject Research conducted within the USM Community

USM has a policy in place for the recruitment of USM community members as research subjects for external research projects. The policy can be found here:

<https://usm.maine.edu/orio/wp-content/uploads/sites/361/2025/08/HRPP-003-External-Human-Subject-Research-conducted-within-the-USM-Community.pdf>

Before USM community members are recruited, the Office of Research Integrity and Outreach reviews the approved research protocol and approval or determination letter from the Institutional Review Board that approved your research.

eMail: research protocol and any letters of approval to usmorio@maine.edu

Name of External Principal Investigator:
Primary Contact eMail:

PI Organization:

USM Co-Principal Investigator:
USM Co-PI eMail:

Research Project Title:

Has another IRB reviewed and approved the study? [Yes/No](#)

Does your organization/University hold a Federal Wide Assurance (FWA) number? [Yes/No](#)
FWA Database can be found here:
<https://ohrp.cit.nih.gov/search/search.aspx?styp=bsc>

Explain in detail how the recruitment process on USM's campus will happen. This may include who will be doing the recruiting, how they will recruit, their involvement in the project, and what the research subjects will be asked to do.

Will any employee or agent of USM obtain data about the subjects of the research through intervention or interaction with them?

Intervention includes both physical procedures by which information or biospecimens are gathered and manipulations of the subject or the subject's environment that are performed for research. **Interaction** includes communication or interpersonal contact between investigator and subject.

Will any employee or agent of USM collect identifiable private information about the subjects of the research? [Yes/No](#)

Will any employee or agent of USM obtain the informed consent of research subjects? [Yes/No](#)

eMail research protocol, approval letter, recruitment materials, questionnaires and other materials associated with the protocol to usmorio@maine.edu:

[Done](#)

[Other](#)

Anything else you would like to add?