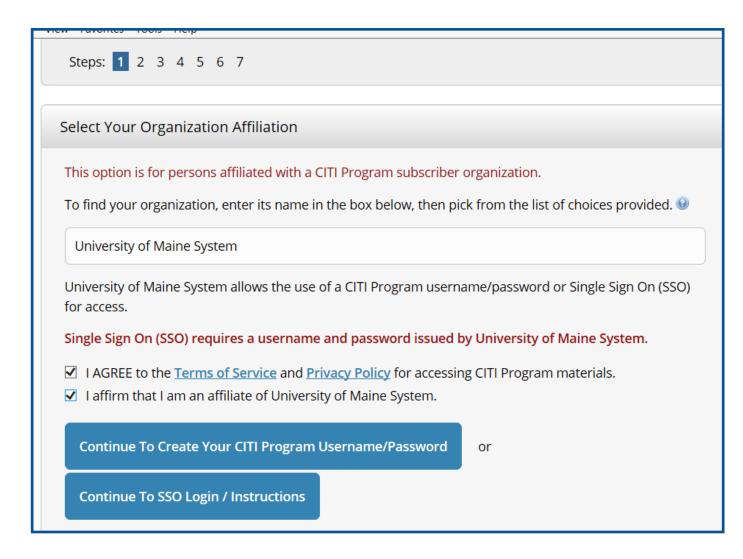


Step 1 Choose a participating organization from the search box. All activeorganizations are listed. This includes the VA sites, The DoE organizations, HANCaffiliates, Canadian organizations, Indian organizations, and Korean basedorganizations.University of Maine System—external to UMS

University of Maine System (SSO) Single Sign On if part of UMS



**Step 2** requests that you enter your first and last name along with your email address. Please enter your name here as you would like it to appear on your completion report received at the end of the course.

You can use any email address to register but we recommend not using your organizational email. The account belongs to you, the learner, and if you leave the institution you will still have access to the account if you use a non organizational email. This means you can keep the same account and transfer credit if you affiliate with a new organization.

While not required, we do encourage entering a secondary email address. It will assist in the recovery of your account if you forget your username or password and no longer have access to your primary email address.

Single Sign On (SSO)

* indicates a required field.		
* First Name	* Last Name	
* Email Address	* Verify email address	
		blacked accession that the shifts show
	ond email address, if you have one, in case messages are get your username or password, you can recover that inf Verify secondary email address	
access the first one. If you for address.	get your username or password, you can recover that inf	
access the first one. If you for address.	get your username or password, you can recover that inf	

You

MaineStreet

At Step 3 you will choose a username and password for your account. Please follow the on screen instructions for the expected parameters of each field. Passwords are case sensitive.

During this step you will also select and answer a security question. This question will be used to assist in the recovery of your account if you have forgotten your username or password. Please select a question that is applicable to you and which you can comfortably answer for the tech support team.

Steps: 1 2 3 4 5 6	7
Create your Username ar	nd Password
* indicates a required field.	
	ist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as your username will be part of the completion report.
* User Name	
Your password should consi "a12b34cd". * Password	ist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as * Verify Password
	estion and provide an answer that you will remember. NOTE: If you forget your login to provide this answer to the security question in order to access your account.
Security Question	-
* Security Answer	

### **Step 4** asks for your country of residence.

CITI - Learner Registration - DEMO
Steps: 1 2 3 4 5 6 7
* indicates a required field.
* Country of Residence
Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.
United States
Continue To Step 5

Professionals seeking credit for CITI Program courses can make their selection for Continuing Education credits during **Step 5**. CITI - Learner Registration - DEMO

Steps: 1 2 3 4 5 6 7

#### \* indicates a required field.

* Are you interested in the option of receiving Continuing Educati Program courses?	on Unit (CEU) credit for completed CITI	like to purchas credits.
CITI is pleased to offer CE credits and units for purchase to learners qualif their institutions training requirements.		
CE credits/units for physicians, psychologists, nurses, social workers and o Category 1 credits for re-certification are available for many CITI courses - module listings. <b>Please register your interest for CE credits below</b> by che applicable, types of credits you wish to earn at bottom of page. Please rea <b>Yes</b> At the start of your course, you will be prompted to click on a "CE Inform grade book and to VIEW and ACKNOWLEDGE accreditation and credit de	with that availability indicated on course and ecking the "YES" or "NO" dots, and, when id texts entered for each option carefully.	
faculty disclosures, types, number and costs of credits available for your Ves	If you picked "YES", please check below the one type of credit	t you would like to earn
No The CE functionality will not be activated for your course. Credits and purchase after you start your course. You can change your preference on the "CE Credit Status" tab located at the top of your grad book page	<ul> <li>Psychologists - APA Credits</li> <li>Nurses - ANCC CNE</li> <li>Other Participants - Certificates of Participation</li> <li>Social Workers - Florida Board of Clinical Social Work, Marriage &amp;</li> </ul>	Family Therapy and Mental Health Counseling
© No	* Can CITI Program contact you at a later date regarding part	iicipation in research surveys? 😥
	© No	

## Choose if you would e to purchase CE edits.

O Not sure. Ask me later

Continue To Step 6

This step is where you can also let us know your interest in participating in research surveys at a later date.

**Step 6** is organization specific. Each organization determines the fields listed on this page and what information is required or optional. Some organizations request very specific information such as a employee ID number or campus name. Any questions regarding the fields on this page should be directed to your organization's CITI Program administrator.

UMA-University of Maine Augusta UMaine-University of Maine Orono UMF-University of Maine Farmington UMFK-University of Maine Fort Kent UMM-University of Maine Machias UMPI-University of Maine Presque Isle

**USM-University of Southern Maine** 

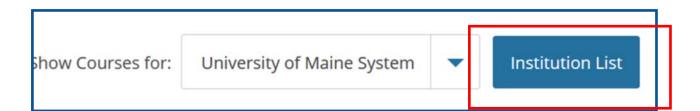
Steps: 1 2 3 4 5 6 7			
Please provide the following information requested by D	EMO		
* indicates a required field.			
Language Preference			
•			
* Institutional Email Address			
* Highest Degree			
. uBlest nebles			
* Job Title			
* Department			
* What Is Your Role In Research?		UMA	
•			
		UMaine	
* How Did You Hear About The CITI Program?			
* How Did You Hear About The CITI Program?		UMF	
* How Did You Hear About The CITI Program?		UMF UMFK	
* How Did You Hear About The CITI Program?			

The questions in **Step 7** enroll you in CITI Program courses. These questions are set up based on the organization specific courses. Please read each question carefully to ensure you are enrolled in the correct course.

CITI - Learner Registration - University of Maine System	
Steps: 1 2 3 4 5 6 7	
Question 1	
Human Subjects Research	
Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.	
Biomedical Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Biomedical research with human subjects.	
Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.	
IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.	
Research with data or laboratory specimens- ONLY: No direct contact with human subjects.	oll down to

Finalize Registration





## Institutional Courses

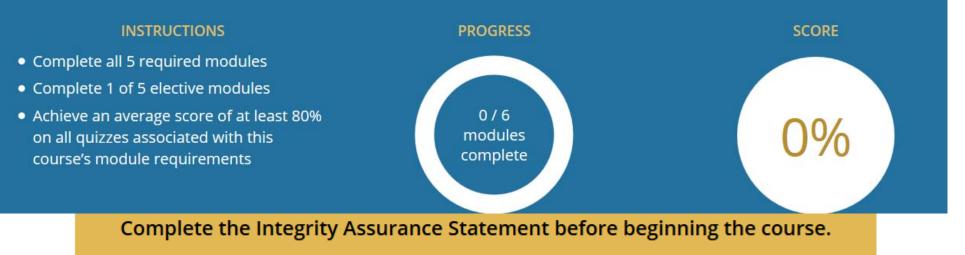
Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to <u>add an affiliation</u>. If you are no longer associated with a listed institution, you may want to <u>remove an affiliation</u>.

University of Maine System

**View Courses** 

# Social & Behavioral Research - Basic/Refresher

#### University of Maine System



When Integrity Assurance is completed, the modules will highlight.

Complete all 5 required modules.	
Modules	
SBE Refresher 1 - Instructions (ID 943)	
SBE Refresher 1 – Federal Regulations f	or Protecting Research Subjects (ID 937)
SRF Pefrecher 1 - Informed Consent (IF	0.038)

Complete 1 of 5 elective modules.		
Modules		
SBE Refresher 1 – Defining Research v	vith Human Subjects (ID 15029)	
SBE Refresher 1 – Research with Prisoners (ID 939)		
	(10.45000)	