

Guide to Checkout

When you have completed adding to your shopping cart. take the following steps.,

1. Check your cart to make sure it's accurate.
 - a. NOTE: At this time, OLLI has NO Promo Codes



2. Click 'Checkout'.
 - a. NOTE: Because you must be at least 50 years old to participate in OLLI, date of birth is required. (mm/dd/yyyy).
 - b. OLLI has no Promotional Mailing Code; just leave it blank.
 - c. How did you hear about us? Choose an option from the drop-down list. Click on 'Next'.

Billing Information

Promotional Mailing Code:

How did you hear about us?

- ✓ choose option
- Bing Search
- Coworker
- Friend
- Google Search
- Internet Search (Google, Yahoo, etc)
- Newspaper
- Promotional Mailing

3. **Summary Review** – Check order for accuracy then hit **“Submit Order”**. **CLICK ONCE!** You could be charged for each time you click!

Summary Review

Once submitted, your card will be charged for the amount of the order and you will receive an email confirming the registration. Please do not click "Submit Order" more than once.

Session	Attendees	Unit Price	Discount	Total Price
2022 - Where Do We Stand? A Report from the Climate Battle	John Corbett (2022/2023)	\$15.00	\$0.00	\$15.00
Review the items in your cart				

Total Charge: \$15.00

Click Submit Order Button Once!

4. You will be transferred to Touchnet - USM's highly secure Credit Card Payment page:

5. Fill in all your credit card information. TIP: Type carefully. Remember, no dashes or spaces in the credit card number.

Payment

* Indicates required information

Payment Information

Total: \$10.00

Payment Method: 1

Account Information

Credit Card Type: 2

Account Number:

Expiration Date: 3

Security Code:

Name on Card:

[View Example](#)

Contact Information

Email:

Day Phone: 4

Night Phone:

Mobile Phone:

Return Policy Agreement

Please contact USM Osher Lifelong Learning Institute for information on their return/refund policies. 207-780-4406 or olliatusm@maine.edu Please contact Professional Development Program for information on their return/refund policies. 207-780-5900 or pce@usmpdp@maine.edu

Use the small dropdown arrows to select:

1. **“Credit Card”**
(Payment type must be Credit Card!)
2. **Credit Card Company**
(e.g. Visa, Mastercard etc.)
3. **The year your card expires**
4. Do **NOT** add phone numbers!

Your order has been completed when you see **“Thank you.”**

You can print the page, but an email confirmation will be sent to you.

Remember to ‘Logout’ when you are finished!