



Registration & Scheduling Services
140 Luther Bonney, Portland Campus
107 Bailey Hall, Gorham Campus
TEL (207) 780-5230
TTY (207) 780-5646
FAX (207) 780-5517
registerusm@maine.edu
usm.maine.edu/reg

REQUEST FOR REPLACEMENT DIPLOMA

Students may request a replacement diploma by completing this form. A fee of \$30.00 per copy, check or money order payable to the University of Southern Maine, must accompany this form.

Diploma covers are available for an additional \$10.00 per cover.

Number of diplomas requested: _____ Number of diploma covers requested: _____

Please check reason:

- Due to name change
- Replacing due to lost or damaged original
- International employment/education purposes
- Other

Clearly print how your name should appear on the diploma(s):

List any/all prior names: _____

MaineStreet ID # (if known): _____ Date of Birth: _____

Graduation date (approximate): _____ Degree awarded: _____

Destination Address:

Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Signature: _____

Date: _____

Please mail form and check/money order to:
University of Southern Maine
ATTN: Registration & Scheduling
P.O. Box 9300, Portland, Maine 04104-9300

Registration & Scheduling Services, 05/2023