



Registration & Scheduling Services
140 Luther Bonney, Portland Campus
107 Bailey Hall, Gorham Campus
TEL (207) 780-5230
TTY (207) 780-5646
FAX (207) 780-5517
registerusm@maine.edu
usm.maine.edu/reg

STUDENT CONSENT TO RELEASE INFORMATION

This release pertains only to the University of Southern Maine

In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974 as Amended, The University of Southern Maine will not release student grades, schedules, or financial aid information to parents, spouses, or others, unless written permission is given by the student or where allowed by federal regulation. For additional FERPA information, visit the Registration & Scheduling Services website at www.usm.maine.edu/reg.

Student's Name: _____

Please print

MaineStreet ID #: _____ Student's Date of Birth: _____

(7 digits)

Education records to be released (check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Academic Information | <input type="checkbox"/> Student Code of Conduct Information |
| <input type="checkbox"/> Financial Aid* & Student Account Information | <input type="checkbox"/> Student Employment Information |

Under no circumstance will the University release any medical information.

Copies of the student's academic record will not be released to anyone without a signed Transcript Request Form. Student information (address, phone, etc.) will not be changed for anyone other than the student. Registration and enrollment changes will only occur from direct communication with the student.

***The Financial Aid Office will not release personal tax information to anyone other than the taxpayer**

The following individual(s) is authorized to access education record information indicated above:

Add Remove

 Name: _____ *Last 4 Digits of Social Security Number: _____

 Name: _____ *Last 4 Digits of Social Security Number: _____

**This information will only be used for identification purposes*

This authorization will remain in effect until it is revoked in writing.

Student's Signature: _____

Date: _____

Completed forms can be mailed to: Registration & Scheduling Services or Student Financial Services, University of Southern Maine, PO Box 9300, Portland, ME 04104. Send faxes to: Registration & Scheduling Services at (207) 780-5517; emails to registerusm@maine.edu

Registration & Scheduling Services 02/2020

Office Use Only Processed by: _____ Date: _____ Scanned by: _____ Date: _____
