



School of Social Work

Request Change of MSW Program Cohort

Please complete this form if you wish to change your MSW Program Cohort. Requests are approved or declined at the discretion of School of Social Work administrators based on a variety of factors, including: the reason for the request, student performance in the program to date, strength of initial program application, and/or current program enrollment numbers. **Submit this form via email to:**

- MSW Program Coordinator (rachel.casey@maine.edu)
- SSW Administrative Specialist (elizabeth.melusky@maine.edu)
- Manager of Field Education (erin.lovejoy@maine.edu)
- Your SSW faculty advisor

Student Name: _____

MaineStreet ID: _____

USM E-mail Address: _____

Phone: _____

Current Cohort:

- Two-Year **Standard** (Full Course Load)
- Four-Year **Standard** (Reduced Course Load)
- One-Year **Advanced Standing** (Full Course Load)
- Two-Year **Advanced Standing** (Reduced Course Load)
- Three-Year **Low-Residency**

Requested Cohort:

- Two-Year **Standard** (Full Course Load)
- Four-Year **Standard** (Reduced Course Load)
- One-Year **Advanced Standing** (Full Course Load)
- Two-Year **Advanced Standing** (Reduced Course Load)
- Three-Year **Low-Residency**

Reason for Requesting Change of Cohort: _____

Number of MSW Credit Hours Completed To Date: _____

(available via MaineStreet Student Center by clicking on "Academic History by Subject")

Student Signature: _____

Date: _____

Administrative Use Only:

Request Approved by: _____

Request Declined by: _____

- Student Notified
- Senior Associate Registrar Notified
- Field Education FileMaker Updated
- Program Enrollment Spreadsheet Updated
- Form Uploaded to Student Advisor Notes

- Student Notified
- Form Uploaded to Student Advisor Notes