To Parents:

............................................................ is a graduate student at the University of Southern Maine. She/he is taking a graduate course in advanced field placement/practicum and will be holding sessions with a child or adolescent as part of the course requirements. Her/his work is supervised at the University of Southern Maine by a faculty member in the Department of Human Resource Development, 400 Bailey Hall, USM, Gorham, ME 04038.

The student will be making audio or video tapes of counseling sessions as part of student training. These tapes will be for training purposes only; therefore they will be kept confidential and shared only with their faculty supervisor. In the instance of Practicum, this will also include group supervision (class) where all participants are held to the ethical guidelines for confidentiality. The tapes and all other information will remain confidential, except under the following special circumstances: if there is a risk of endangerment to your minor child or another person; if there is abuse; or if ordered by the court to produce such documents. In addition, appropriate information will be shared with the supervising school where applicable. Only the child’s first name and the date of the meetings will be used for identification purposes. The tapes will be erased and written records will be destroyed at the conclusion of the semester.

I have read the statement about counseling sessions and consent to have my child or adolescent’s sessions audio/video tape recorded. I understand that I may withdraw consent at any time by notifying the faculty supervisor.

Child or Adolescent’s name........................................................................................................

Child or Adolescent’s signature ………………………………………………………………

Parent or guardian signature................................................................................

Date...........................................................

07/09