Attendees:

John Wright, Chair, Dean of School of Applied Science
Bob Caswell, Executive Director, Office of Public Affairs
Molly Dolby, Chair of Student Senate
Kate Forhan, Provost and VP for Academic Affairs
Joyce Gibson, Dean of Lewiston/Auburn College
Maggie Guzman, President of Student Government
Robert Hansen, Associate Provost for University Outreach
Ross Hickey, Chair of Professional Staff Senate
Beth Higgins, Executive Director of Academic Advising & Enrollment Services
Craig Hutchinson, VP, Division of Student & University Life
Katherine Kuhn, Chair of Classified Staff Senate
Jerry LaSala, Chair of Faculty Senate
Dahlia Lynn, Dean of Graduate Affairs
David Nutty, Chief Librarian
Judy Ryan, VP for Human Resources and Senior Advisor to the President
Rob Sanford, Professor of Environmental Science
Scott Steinberg, Dean of Undergraduate Admissions
John Voyer, Professor of Business Administration
Janet Warnert, Associate Vice President for Finance and Administration
Bill Wells, Chief Information Officer
Meg Weston, Vice President for Institutional Advancement

Introductions (for the new members)

SP matrix master:
How will it be used?

- Using the matrix to identify responsibilities for various unit areas concerning the actions items
- Assigning responsibility and accountability to action items
- Directing action items to Operational Teams
- What does this mean in operational terms:
  Monitoring progress and development of appropriate action items

How many action items should be implemented?

- Prioritizing action items for implementation
- Prioritizing action items pursuant to budget constraints
- Prioritizing action items around Student Success (Goal 2)
- Contextualize action items according to timeline
How would work teams be organized/function?
- Organizing progress according to 8 Strategic Goal Teams to facilitate comprehensive development progress
- Including new participants, new creative minds for strategic development
- Involving the community including undergraduate, graduate or volunteer
- Assigning leaders and co-leaders of team committees
- Centering Team leaders around significant expertise
- Goal Teams giving estimations for budget requirements
- Team leaders identifying, prioritizing and monitoring action items

How do we monitor progress?
- Reporting of progress for each action item including information related to completion, shelving, planning, and budget feasibility

SP Implementation Timeline:

How long should it be?
- Establishing four or five year plan
- Maintaining momentum throughout duration of strategic implementation

What format?
- Arranging timeline for action items by team’s goals
- Operational phasing of timeline by team’s goals for steering committee approval

Impact of USM Re-structuring
Open discussion
- Budget planning influencing various re-structuring opportunities
- Including more conversation and voices
- Evaluating proposals and strategic objectives pursuant to fiscal implications