SPECIAL COLLECTIONS
Materials Analysis Form

For help filling out this form, please ask the Special Collections staff for assistance.

BIBLIOGRAPHIC INFORMATION
[Get this information from the title page if one exists, otherwise from anywhere]

Author:

Title:

Place of Publication:

Edition:

Publisher/Printer:

Date of Publication:

PHYSICAL INFORMATION

# of Pages:

Binding:
[Such as paper, boards, leather, cloth]

Illustrations:
[Lithographs, steel engravings, wood block, etc.]
Annotations/Signatures:
[Handwritten messages such as inscriptions “To my good friend Lincoln, Sincerely Mary Smith” or comments written in the text such as “This is clearly a fabrication”]

INTELLECTUAL INFORMATION

Content:
[3-4 sentences describing the subject of the work]

Keywords:
[Think of at least 5 keywords words that you would use in a Google search to locate the work. Keywords should include the geographic coverage, major topics, what time period is covered.]

Who was this work created for?

Whose voice does it express?

(Draft February 2006; Updated August 2010)