

# PREPARING FOR THE END OF THE SEMESTER

The following questions can guide you through the process of gathering the information and resources needed to develop your end-of-semester plan.

## 1) What do you have left to complete in each course?

- Review your course requirements to determine what you have left to complete, when requirements are due, and how much each requirement contributes to your final course grade.
- Contact your instructor regarding the opportunity to submit any missed assignments.
- Pay special attention to extra credit opportunities that may be offered.

## 2) When will you complete your remaining course requirements?

- Create a daily and weekly schedule, including specific blocks of time throughout the week that you will designate to completing the remaining activities and assignments for each of your courses.
- Schedule several "practice" times throughout each week to actively review concepts for each of your courses. Study in short bursts frequently (versus cramming)!

## 3) Which courses will have final exams and what are the specifics?

- **When is the exam?** Will the exam take place at a specific date and time, or can you take the exam at any point during a particular window of time? What online platform will you use?
- **What is the exam format?** Will the questions be multiple choice, short answer, essay, or a combination? Is it an open or closed-book exam? How much time will you have? How will you submit the exam?
- **What will be covered on the exam?** Will the content be limited to the later portion of the semester, or will it be cumulative and include content from the entire semester?
- **How much does each exam contribute to your final grade?** Does it carry the same weight as described in the original course syllabus, or has this changed?

## 4) What academic resources can help in your preparation?

- **Communicate with your faculty.** Attend virtual office hours to ask questions, proactively address any areas of concern, and clarify course concepts.
- **Reach out to classmates and form a study group via Zoom.** Meet regularly to actively discuss course concepts.
- **Work with a trained peer.** Seek opportunities for active learning by working with Learning Assistants, Subject-Based Tutors, Writing Assistants, Technology Assistants, Peer Academic Coaches, or Learning Commons Navigators virtually via Zoom. Please visit the [COVID-19 Academic Support Resources](#) page on our [AGILE website](#) that highlights additional specific academic support resources for being successful under the current conditions, including information on how to use our peer academic support services virtually via Zoom.