USM FOUNDATIONS PORTFOLIO EVALUATION

The Foundation Portfolio Evaluation is a requirement that enables students to select a body of work within given guidelines for review by faculty prior to becoming an art major. This process allows for identification of an individuals overall strengths and weaknesses which must be addressed in order to matriculate within the Department of Art.

During the semester in which you are completing the Art Foundation (Fundamental Design II, Fundamental Drawing II and History of Art II) you must submit a portfolio of your art work to be reviewed by the Art Department faculty. You are required to submit no later than one semester beyond completing your foundation courses. If you have completed the Art Foundation at another institution you are still required to submit a portfolio at the next scheduled opportunity and no later than your second semester at the University of Southern Maine.

FOUNDATION PORTFOLIO EVALUATION REQUIREMENTS: The portfolio should consist of no more than twelve (12) works within specific categories.

Portfolio Requirements:

<table>
<thead>
<tr>
<th>Categories</th>
<th>Number of Works Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two-dimensional design</td>
<td>3</td>
</tr>
<tr>
<td>Three-dimensional design</td>
<td>2</td>
</tr>
<tr>
<td>Drawing</td>
<td>3</td>
</tr>
<tr>
<td>Self-portrait</td>
<td>1</td>
</tr>
<tr>
<td>Open Submissions</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>12 Total</td>
</tr>
</tbody>
</table>

Each student will choose two works to mat with white, off-white or ivory mat board and firm backing. The materials do not have to be archival.

The unmatted works on paper will be presented in individual clear sleeves with a firm backing inserted behind the work.

Two works will be selected by the Department to exhibit for a 2-3 week exhibition. During this time there will be a reception for students.

A portfolio questionnaire form must accompany your work. Each work submitted is to be labeled on the back with your name and category. No slides, glass, three-dimensional work, or work larger than 36" x 36" (including
matting) will be accepted. All three-dimensional work must be represented by a minimum of two photographs of each work, matted or in plastic sleeves.

The entire portfolio should best represent the applicant's current interests and abilities.

**Two-dimensional** works should be taken from and/or exhibit skills in the visual design of the flat page.

The **Three-dimensional** design category should exhibit (in photographs) capabilities in the physical development and articulation of form and space.

The **Drawing** category should contain works of any medium exhibiting skills and concepts of drawing.

The **Self-Portrait** should be executed from live and may be in any medium but should be a representational depiction rendered by hand.

**Open Submissions** may be any works in any medium as long as they conform to the overall guidelines of this review.

Your portfolio should offer a sense of your level of skill, conceptual understanding and personal creativity in the areas contained in the studio art foundation courses.

If you need assistance please contact your advisor or any full-time faculty member. Presentation should be considered for the joint purpose of appearance and protection. The department cannot accept responsibility for damage or loss to the work.

**PORTFOLIO THAT DO NOT ADHERE TO THE ESTABLISHED PROCEDURES WILL NOT BE ACCEPTED FOR REVIEW.**

Students will be notified of the results of the review within two to three weeks. Notices will be sent to the address as it appears on the questionnaire.

Art candidates whose Foundation Portfolios are not accepted are required to meet with their advisor and one additional full-time faculty member, either separately or together, to review and discuss their plans for re-submission. Portfolios that are not accepted may be re-submitted two additional times. Failure at the conclusion of these three times (1st submittal and 2 re-submittals) will result in denial of acceptance as an Art Department degree candidate.