According to the NEASC accreditation commission, our campus must show that we are engaged in a comprehensive and systematic approach to program review and the assessment of student learning across all academic programs. To comply with these national assessment standards, every academic department/program is being asked to document how they assessed student learning in their program this past year, and how they are using the results for improvement.

Please review your assessment process during this past academic year (2015-16), and complete this form the best way you can, then send to the Office of Academic Assessment.

*This completed ASLP will become a component of your department’s Program Review process and may also be utilized as part of your department’s Core course assessment work.

The information will be reviewed by USM’s Assessment Committee, and placed into the Campus-wide Assessment Report for accreditation purposes.

* Please return form by intercampus mail or email to: Susan King, Office of Academic Assessment, Rm 628 Law Bldg, Portland campus. (Email) susank@maine.edu (Phone) 780-4681

Due: May 2016

A. College, Department/Program, Date

College

Department/Program

Date

B. Contact Person for the Assessment Plan

Name and title

C. Degree Program

Name of Degree Program
D. Assessment of Student Learning in Your Program

**Step 1: Identify Student Learning Outcomes** *(What are students able to do by the end of your program?)*

a. List 3-5 of the most important student learning outcomes for your program.

b. Then, identify which student learning outcomes were assessed this past academic year. *(One or more of the outcomes and corresponding assessment plans could come from your department’s CORE Course Blueprint(s).)*

**Step 2: How and When were the Learning Outcomes assessed?**

a. Briefly describe the assessment tools, measures, or forms of evidence that were utilized to demonstrate students’ accomplishment of the learning outcomes selected.

b. Briefly describe when and how you implemented the assessment activity.

**Step 3: Process of Using the Assessment results to Improve Student Learning**

a. Briefly describe your unit’s process of reviewing the program assessment results, and how you expect to improve student learning.

E. Other Course Assessment Activities:

Are you able to report any assessment-related activities at the Course-Level; for example: created grading rubrics to use in required courses, examined student progress in an entry-level course, developed a new course, redesigned a course to include community-based learning, etc.

Briefly explain.
F. Are there “community engagement” activities integrated in your departmental curriculum?

a. Please indicate which of the components, listed below, are included in your program’s curriculum, and then indicate if the activities are required or optional for students in your major.

<table>
<thead>
<tr>
<th>Community Engagement Activity</th>
<th>Included</th>
<th>Required/Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Research (related to a community-based problem)</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Student-Faculty Community Research Project</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Internship, or a Field Experience</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Independent Study (community-related project)</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Capstone Course (community-related project)</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Service-Learning (a component of a course)</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Study Abroad, or an International Program</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Interdisciplinary Collaborative Project (community related)</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Student Leadership Activities (related to a team project)</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>Students/Faculty Community Leadership (advisory boards, committees,</td>
<td>___</td>
<td>R O</td>
</tr>
<tr>
<td>conference presentations)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Other Activities (not mentioned above):

b. Please list the courses (i.e. EDU 400) that have a “community engagement” activity in your program:

Entry-level courses:

Mid-level courses:

Upper-level courses:

Additional Comments:

Thanks for your cooperation!