

# USM Testing Center: Rm 240 LB

Office of Academic Assessment and Office for Prior Learning Assessment

The Testing Center will be following the USM policy guidelines below in order to minimize the spread of Covid-19, and to keep the staff and examinees healthy and safe.

- **All Proctors/Staff members in the Testing Room will be wearing a face covering or mask while administering tests.**
- **Students/Examinees are asked to wear a mask in the Testing Room during their entire test session.** A mask can be provided to students who don't have one.
- Hand sanitizer will be available in the Testing Room to use before, during, and after testing sessions.
- Individual computer stations will be cleaned and wiped down before and after every test session.
- All examinees must schedule an individual test session. (Please contact us ahead of time if you cannot make your scheduled session. Walk-in or late test sessions will not be allowed).

## **Email Contacts to schedule a test date for Fall 2021:**

Office of Academic Assessment: [kbeahm@maine.edu](mailto:kbeahm@maine.edu)

Office for Prior Learning & Assessment: [rusty.dolleman@maine.edu](mailto:rusty.dolleman@maine.edu)

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