EXAMINATION POLICY

The faculty member is responsible for informing students in each class of the examination requirements for that class. General expectations should be stated clearly in the course syllabus. Giving a final exam is not mandatory; however, in classes where they are given, they must be scheduled within the specific final exam period set by the Registrar’s Office and posted before the end of the semester. Due dates for take-home final exams should be scheduled within the final exam period. By action of the Faculty Senate, no test or examination may be scheduled during the last week of classes.