OUTSIDE EMPLOYMENT

Unit members of the Associated Faculties of the University of Maine System (AFUM) are responsible for reporting certain forms of outside employment to their appropriate supervisor. Article 24, Section C, of the 2013-2015 UMS/AFUM Agreement states that:

Any unit member who proposes to engage in any outside compensated professional employment which the unit member should reasonably conclude may create a conflict of interest, under the University of Maine System Conflict of Interest Policy, shall report to the unit member's supervisor, in writing, the details of such proposed employment prior to engaging therein.

At the University of Southern Maine a unit member is required to report such prospective employment to his/her Dean or Director.

Section E of Article 24 also provides that:

A new written report shall be submitted for outside employment previously reported at: (1) the beginning of each academic year for outside employment of a continuing nature; and (2) such time as there is a significant change in the outside employment (nature, extent, funding, etc.).

Accordingly, the University of Southern Maine requires that unit members submit a yearly report to their Dean or Director for any outside employment that continues from one year to the next.