Probationary tenure-track faculty in the
SECOND YEAR OF A TWO-YEAR INITIAL APPOINTMENT
regardless of prior service credit granted

Decision will be:
One (1) year reappointment
Termination effective at the end of the current academic year

These dates are based on Appendix H of the January 1, 2010 – June 30, 2011 Agreement Between the University of Maine System and the Associated Faculties of the Universities of Maine, MEA/NEA (AFUM). Dates marked with an asterisk (*) are mandated by the contract; others are recommended dates only. If a mandated date falls on a weekend or holiday, the due date will be on the next business day.

- Faculty member’s updated personnel action application in the required format is due to the peer committee by **September 15**.

- Peer committee letter and recommendation, copied to the faculty member and the personnel file, and accompanied by updated personnel action application, must be submitted to the dean by **October 15**.

- Faculty member response to the peer committee letter and/or recommendation, if any, is due by **October 22**. Any response from the faculty member must be addressed to the dean with a copy to the peer committee chair.

- Dean’s recommendation forwarded to the provost by **November 12**. The dean’s letter must be copied to the faculty member and the peer committee chair. The dean’s recommendation to the provost will be accompanied by the peer committee recommendation, the faculty member’s response, if any, and the updated personnel action application.

- Provost’s recommendation forwarded to the president by **November 30**.

- The faculty member must be notified by the president by **January 15**.

Updated 12-6-2013