

**2009 Annual Report
University of Southern Maine**

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This report has been submitted.

Section 1: General Information and Institutional Catalog	
Institution Name:	University of Southern Maine
Street Address 1:	P.O. Box 9300, 96 Falmouth Street
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Main Phone Number:	[1] 207-780-4141
Main Fax Number:	[1] 207-780-4933
Country:	
Website Address:	www.usm.maine.edu
Control:	Public
Catalog(s):	Catalog(s) available online at URL(s): - http://usm.maine.edu/catalogs/
Notes:	

Section 2: Key Contact Information	
Chief Executive Officer	
Name:	Dr. Selma Botman
Title:	President
Street Address 1:	Law Building 705
Street Address 2:	P.O. Box 9300, 96 Falmouth St.
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	sbotman@usm.maine.edu
Phone Number:	[1] 207-780-4480
Extension:	
Fax Number:	[1] 207-780-4549
Assistant Name:	Sharoo Wengland

Assistant Phone Number:	
Assistant E-Mail:	swengland@usm.maine.edu
If a new chief executive officer will be in office after July 1, 2009, and if the information is available, please provide his/her name and the effective date of his/her appointment. If this information is not yet available, please inform the Commission when it becomes so.	
New CEO Name:	
Title:	
Effective Date of Appointment:	
Chief Academic Officer	
Name:	Dr. Kate L. Forhan
Title:	Provost and Vice President for Academic Aff
Street Address 1:	P.O. Box 9300
Street Address 2:	96 Falmouth Street
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	kforhan@usm.maine.edu
Phone Number:	[1] 207-780-4485
Extension:	
Fax Number:	[1] 207-780-4549
Accreditation Liaison Officer*	
Name:	Ms. Rosa S. Redonnett
Title:	Special Assistant to the President
Street Address 1:	P.O. Box 9300, 96 Falmouth St.
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	rosar@maine.edu
Phone Number:	[1] 207-780-4097
Extension:	
Fax Number:	[1] 207-780-4549
Notes:	

Section 3: Enrollment			
Section A: Fall Enrollment			
	Full-Time Headcount	Part-Time Headcount	FTE*
Undergraduate:	4661	3218	5546.4
Graduate:	920	941	1222.4
TOTAL:	5581	4159	6768.8
Formula for FTE:	Undergraduate: 15 credits Graduate: 9 credits		
Institution's definition of a full-time load for undergraduate and graduate students:			
Undergraduate:	15 credits		
Graduate:	9 credits		
Section B: Annual Full-Time Equivalent (FTE) Enrollment			
Undergraduates:	5812		
Graduates:	1615		
TOTAL:	7427 <i>(calculated after page is saved)</i>		
Notes:			

Section 4: Major Institutional Changes
<ul style="list-style-type: none"> -New Provost/VPAA, Kate Forhan, joined the institution April 1, 2009 -Significant revision in campus budgeting and financial planning to update processes, practice and to respond to changing state and federal financial condition -Phased in implementation of the new general education curriculum -New strategic plan is being completed and will be implemented Fall 2009

Section 5: Contractual Relationships
<p>Screening Question 1: In 2008-2009, did your institution offer academic programs or courses for which your institution granted (or will grant) credit, but which are operated through a contractual relationship by which instruction is provided by a <i>non-regionally accredited agency or organization</i>?</p> <p>No</p>
<p>Screening Question 2: Does your institution anticipate offering any such programs or courses in the future?</p> <p>No</p>
<p>List of contractual programs or courses:</p>
<p>Notes:</p>

Section 6: Off-Campus Locations and Programs
<p>Location of main campus:</p> <p>Portland/Gorham</p>

Screening Question 1: In 2008-2009, did your institution offer instruction at a branch campus or additional instructional location (that is, at a location other than the one listed at the top of this page) where either at least 50% of a degree or certificate could be completed, **or** where a degree could be entirely completed?

Yes

Screening Question 2: In 2009-2010, does your institution intend to offer instruction at a branch campus or additional instructional location where at least 50% of a degree or certificate could be completed, **or** where a degree could be entirely completed?

Yes

List of off-campus sites and programs:

(sites listed alphabetically by state, city; programs ordered alphabetically by program name)

Site: **University College at Bath/Brunswick**
9 Park Street, Bath, ME 04530 USA
 Type: **Instructional Location**
 Status: **Current** Date Opened: **01/01/2004**

Programs	Enrollment
Program: Liberal Studies Degree Level: ND	Fall: 104 Annual: 193
Total enrollment for this site	Fall: 104 Annual: 193

Site: **Lewiston-Auburn College**
51 Westminster Street, Lewiston, ME 04240 USA
 Type: **Other Principal Campus**
 Status: **Current** Date Opened: **09/01/1989**

Programs	Enrollment
Program: Arts and Humanities Degree Level: B *	Fall: 29 Annual: 55
Program: Leadership and Organizational Studies Degree Level: B *	Fall: 76 Annual: 159
Program: Leadership and Organizational Studies Degree Level: M *	Fall: 18 Annual: 37
Program: Natural and Applied Science Degree Level: B *	Fall: 56 Annual: 109
Program: Occupational Therapy Degree Level: M *	Fall: 57 Annual: 102
Program: Social and Behavioral Sciences Degree Level: B *	Fall: 180 Annual: 344
Total enrollment for this site	Fall: 416 Annual: 806

Site: **University College at Saco**
110 Main Street, Suite 1101, Saco, ME 04072 USA
 Type: **Instructional Location**
 Status: **Current** Date Opened: **07/23/1987**

Programs	Enrollment
Program: Liberal Studies Degree Level: ND	Fall: 374 Annual: 792
Total enrollment for this site	Fall: 374 Annual: 792

Site: University College at Sanford 21 Bradeen Street, Suite 201, Springvale, ME 04083 USA Type: Instructional Location Status: Current Date Opened: 09/01/1995	
Programs	Enrollment
Program: Liberal Studies Degree Level: ND	Fall: 21 Annual: 29
Total enrollment for this site	Fall: 21 Annual: 29
Site: Portsmouth Naval Shipyard N/A, Portsmouth, NH USA Type: Instructional Location Status: Current Date Opened: 09/01/2006 Notes: This is the address.	
Programs	Enrollment
Program: Industrial Technology Degree Level: B *	Fall: 32 Annual: 34
Total enrollment for this site	Fall: 32 Annual: 34
*An asterisk after a degree level indicates a "degree completion" program.	
Notes:	USM has three campuses - Portland, Gorham and Lewiston-Auburn. This survey has never been constructed for this kind of situation, hence the response above.

Section 7: Distance Education Programs
Screening Question 1: During 2008-2009, did your institution offer either of the following: <ul style="list-style-type: none"> a. degree or certificate programs in which 50% or more of the credit towards the degree/certificate can be earned through technologically mediated instruction to students at a distance; or, b. degree completion programs in which a degree can be completed on-line?
Yes
Screening Question 2: Does your institution have any plans to offer any such programs in the future? Summary of your institution's future plans for distance education programs: The Center for Technology Enhanced Learning (CTEL) is working with faculty in the development of "blended" degree programs that combine live and on line instruction. Thi is currently under development.
Yes
List of distance education programs:
Program Name: Certificate in Holistic Health Degree Level: ND Enrollment - Fall: 0 Annual: 0
Program Name: Unified K-8 General and Special Education concentration Degree Level: M * Enrollment - Fall: 46 Annual: 95
Program Name: Mental Health Rehab Technician Community Certificate Degree Level: ND Enrollment - Fall: 1 Annual: 4

Program Name: Nonprofit Management Degree Level: ND Enrollment - Fall: 0 Annual: 0
Program Name: Adult education-self designed major in human resource development Degree Level: M * Enrollment - Fall: 25 Annual: 52
Program Name: Health Policy and Management Degree Level: ND Enrollment - Fall: 8 Annual: 19
Program Name: Counseling, with concentration in rehab counseling Degree Level: M * Enrollment - Fall: 13 Annual: 24
Program Name: RN to BS Nursing Degree Level: B * Enrollment - Fall: 45 Annual: 96
Program Name: Public Policy Degree Level: ND Enrollment - Fall: 13 Annual: 27
Total Distance Education Enrollment - Fall: 151 Annual: 317
*An asterisk after a degree level indicates a "degree completion" program.
Notes:

Section 8: Auditor's Information
Did your institution receive an unqualified opinion from your auditor with regard to the most recent audited financial statement?
Yes
Notes:

Section 9: Title IV Eligibility and Cohort Default Rates																
Screening Question: Does your institution participate in Title IV student financial assistance programs?																
Yes																
1) Does your institution use its accreditation (or preaccreditation) with the Commission on Institutions of Higher Education as the basis for its eligibility to participate in the Title IV student financial assistance programs?																
Yes																
If "No," upon whose accreditation is your institution's eligibility based?																
2) Your institution's official cohort default rate for the most recent four years:																
<table border="1"> <tr> <td>FY2004 Cohort Default Rate: (released in 2006)</td> <td>2.2%</td> <td>Number of borrowers this rate is based on:</td> <td>46</td> </tr> <tr> <td>FY2005 Cohort Default Rate: (released in 2007)</td> <td>1.4%</td> <td>Number of borrowers this rate is based on:</td> <td>32</td> </tr> <tr> <td>FY2006 Cohort Default Rate: (released in 2008)</td> <td>2.4%</td> <td>Number of borrowers this rate is based on:</td> <td>61</td> </tr> <tr> <td></td> <td></td> <td>Number of borrowers this rate is based on:</td> <td>0</td> </tr> </table>	FY2004 Cohort Default Rate: (released in 2006)	2.2%	Number of borrowers this rate is based on:	46	FY2005 Cohort Default Rate: (released in 2007)	1.4%	Number of borrowers this rate is based on:	32	FY2006 Cohort Default Rate: (released in 2008)	2.4%	Number of borrowers this rate is based on:	61			Number of borrowers this rate is based on:	0
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		Number of borrowers this rate is based on:	0													

FY2007 Cohort Default Rate: (to be released in 2009)	N/A	
	DRAFT: No	
Notes: FY 2007 will not be released until September.		

Section 10: Adverse Actions
<p>Within the past year, has any adverse action been taken against your institution or one of its programs by any other institutional or program accrediting agency recognized by the U.S. Department of Education?</p> <p>Adverse actions include:</p> <ol style="list-style-type: none"> 1. denial of candidacy, pre-accreditation, or accreditation; 2. termination of candidacy, pre-accreditation, or accreditation; 3. probation or other similar action indicating problems that, if not addressed within a specified period not to exceed two years, will lead to termination of accreditation or candidacy; and, 4. show-cause for termination or probation (or similar action). <p>No</p> <p>If "Yes," please list them below and provide an explanation.</p>

Section 11: Financial Information		
<p>In keeping with its responsibilities to the public and to the membership, the Commission is now seeking financial data from the institution's most recently completed audit; this information may be used to determine the need for further monitoring. In the spaces below, please provide the financial data indicated from your institution's most recently completed audit.</p>		
Fiscal year of audit:	2008	
Short- and long-term debt (Including Tax-Exempt Lease Purchases):	\$ 78,322,000	
Total assets:	\$ 229,313,000	
Unrestricted net assets:	\$ -5,281,000	
Property, plant and equipment:	\$ 179,654,000	
Notes:	Unrestricted net assets represents accumulated losses the University has incurred.	

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