

**2010 Annual Report
University of Southern Maine**

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This report has been submitted.

Section 1: General Information and Institutional Catalog	
Institution Name:	University of Southern Maine
Street Address 1:	P.O. Box 9300, 96 Falmouth Street
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Main Phone Number:	[1] 207-780-4141
Main Fax Number:	[1] 207-780-4933
Country:	
Website Address:	www.usm.maine.edu
Control:	Public
Profit Status:	Not-for-profit
Catalog(s):	Catalog(s) available online at URL(s): - http://usm.maine.edu/catalogs/graduate/ AND http://usm.maine.edu/catalogs/undergraduate/
Notes:	http://usm.maine.edu/catalogs/undergraduate/

Section 2: Key Contact Information	
Chief Executive Officer	
Name:	Dr. Selma Botman
Title:	President
Street Address 1:	Law Building 705
Street Address 2:	P.O. Box 9300, 96 Falmouth St.
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	sbotman@usm.maine.edu
Phone Number:	[1] 207-780-4480
Extension:	
Fax Number:	[1] 207-780-4561

Assistant Name:	Sharoo Wengland
Assistant Phone Number:	207-780-4480
Assistant E-Mail:	swengland@usm.maine.edu
If a new chief executive officer will be in office after July 1, 2010, and if the information is available, please provide his/her name and the effective date of his/her appointment. If this information is not yet available, please inform the Commission when it becomes so.	
New CEO Name:	
Title:	
Effective Date of Appointment:	
Chief Academic Officer	
Name:	Dr. John Wright
Title:	Interim Provost and VP for Academic Affairs
Street Address 1:	P.O. Box 9300, 96 Falmouth Street
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	jwright@usm.maine.edu
Phone Number:	[1] 207-780-4485
Extension:	
Fax Number:	[1] 207-780-4549
Accreditation Liaison Officer*	
Name:	Dr. Luisa S. Deprez
Title:	Professor, Dept. of Sociology
Street Address 1:	P.O. Box 9300, 96 Falmouth St.
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	deprez@maine.edu
Phone Number:	[1] 207-780-4763
Extension:	
Fax Number:	[1] 207-780-4549

Notes:

Section 3: Enrollment				
Section A: Fall Enrollment				
	Full-Time Headcount	Part-Time Headcount	Total Headcount	FTE*
Undergraduate:				
Title IV Certificate:	0	0	0	0
Associate's:	0	0	0	0
Bachelor's:	4643	1909	6552	5165.27
Non-Degree Students:	47	1019	1066	325.97
Graduate:				
Master's:	885	437	1322	1045.56
Ph.D:	0	0	0	0
Other Doctorate:	252	9	261	261.53
Non-Degree Students:	54	394	448	172.78
TOTAL	5881	3768	9649	6971.11
Formula for FTE:	Undergraduate: 15 credits Graduate: 9 credits			
Institution's definition of a full-time load for undergraduate and graduate students:				
Undergraduate:	15 credits			
Graduate:	9 credits			
Section B: Annual Full-Time Equivalent (FTE) Enrollment				
Undergraduates:	5812			
Graduates:	1615			
TOTAL:	7427			
Notes:	There are also 267 Law Students which do not show up in the numbers above. Official enrollment figures will total 9655 not the 9388 total here when they are calculated in.			

Section 4: Major Institutional Changes

In order to more effectively align USM’s organization structure with its academic mission, and to more efficiently utilize administrative resources, USM will combine six of its schools and/or colleges into three. The new structure will facilitate collaboration across academic units and in the process eliminate three deans’ offices and associated expenses. No academic programs will be curtailed as a result of the reorganization, per se, and this does not involve any of the 15 types of substantive change mentioned on the NEASC Policy on Substantive Change. Key disciplinary themes will be STEM and nursing; communications, culture, and the arts; and Public Service and Business. Lewiston Auburn College and the School of Law will be unaffected. Details of the reorganization are available at:
http://usm.maine.edu/pres/reorganization/pdfs/reorganization_proposal_to_usm_bot_03.21.10.pdf
 While the broad structure was approved by the Faculty Senate and Board of Trustees in May, the details of implementation are still being planned and will likely be effective with the 2011-2012

academic year.

Section 5: Contractual Relationships

Screening Question 1: In 2009-2010, did your institution offer academic programs or courses for which your institution granted (or will grant) credit, but which are operated through a contractual relationship by which instruction is provided by a *non-regionally accredited agency or organization*?

No

Screening Question 2: Does your institution anticipate offering any such programs or courses in the future?

No

List of contractual programs or courses:

Notes:

Section 6: Off-Campus Locations and Programs

Location of main campus:
 Portland/Gorham/Lewiston-Auburn

Screening Question 1: In 2009-2010, did your institution offer instruction at a branch campus or additional instructional location (that is, at a location other than the one listed at the top of this page) where either at least 50% of a degree or certificate could be completed, **or** where a degree could be entirely completed?

Yes

Screening Question 2: In 2010-2011, does your institution intend to offer instruction at a branch campus or additional instructional location where at least 50% of a degree or certificate could be completed, **or** where a degree could be entirely completed?

Yes

List of off-campus sites and programs:
(sites listed alphabetically by state, city; programs ordered alphabetically by program name)

Site: **Portsmouth Naval Shipyard**
N/A, Portsmouth, NH USA
 Type: **Instructional Location**
 Status: **Current** Date Opened: **09/01/2006**

Programs	Enrollment
Program: Industrial Technology Degree Level: B *	Fall: 16 Annual: 48
Total enrollment for this site	Fall: 16 Annual: 48

*An asterisk after a degree level indicates a "degree completion" program.

Notes:

Section 7: Distance Education Programs

Screening Question 1: During 2009-2010, did your institution offer either of the following:

- a. degree or certificate programs in which 50% or more of the credit towards the degree/certificate can be earned through technologically mediated instruction to students at a distance; or,
- b. degree completion programs in which a degree can be completed on-line?

Yes

Screening Question 2: Does your institution have any plans to offer any such programs in the future?

Yes

Summary of your institution's future plans for distance education programs:

Over the next five years, USM envisions adding 10 fully online programs, focusing on degree completion undergraduate programs and graduate programs, as well as adding blended programs in a number of majors. Many departments have committed to providing support for these programs, including services such as student advising, libraries, IT, instructional design, and other online services for students and faculty. Outreach recently created USMOnline as a focal point for these services. Lewiston-Auburn offers the general education core fully online; Portland and Gorham will follow in a year. Individual courses outside a degree program will continue to be offered. Online program support will continue to be funded centrally as well as through the Online Course Fee. Traditional distance education (via ITV) will continue to decrease. USM will work with the UMSystem on an e-tuition rate, collaborative programs, and other System-wide efforts.

List of distance education programs:

Program Name: **Counseling, with concentration in rehab counseling**

Degree Level: **M ***

Enrollment - Fall: **0** Annual: **0**

Notes: **Enrollment unknown.**

Program Name: **Adult and Higher Education**

Degree Level: **M ***

Enrollment - Fall: **35** Annual: **35**

Program Name: **RN to BS Nursing**

Degree Level: **B ***

Enrollment - Fall: **18** Annual: **37**

Program Name: **ETEP Unified K-8 General and Special Education concentration**

Degree Level: **M ***

Enrollment - Fall: **34** Annual: **34**

Program Name: **Leadership and Organizational Studies**

Degree Level: **B**

Enrollment - Fall: **15** Annual: **15**

Notes: **The 10 students are degree completion students only; more students are in the program.**

Program Name: **Communication**

Degree Level: **B**

Enrollment - Fall: **74** Annual: **137**

Program Name: **Social Work**

Degree Level: **B**

Enrollment - Fall: **0** Annual: **0**

Notes: **Enrollment unknown.**

Program Name: **Leadership Studies**

Degree Level: **M**

Enrollment - Fall: **23** Annual: **26**

Program Name: **Certificate in Leadership Studies**

Degree Level: **ND**

Enrollment - Fall: **0** Annual: **0**

Notes: **Enrollment unknown.**

Program Name: Certificate in Creative Leadership Degree Level: ND Enrollment - Fall: 0 Annual: 0 Notes: Enrollment unknown
Program Name: Certificate in Creative Leadership & Global Studies Degree Level: ND Enrollment - Fall: 4 Annual: 4 Notes: Enrollment unknown.
Program Name: Certificate of Graduate Study in Nursing Education Degree Level: ND Enrollment - Fall: 0 Annual: 0 Notes: Enrollment unknown.
Program Name: Media Studies Degree Level: O Enrollment - Fall: 1 Annual: 1
Total Distance Education Enrollment - Fall: 204 Annual: 289
*An asterisk after a degree level indicates a "degree completion" program.
Notes:

Section 8: Correspondence Education Programs
Screening Question 1: During 2009-2010, did your institution offer programs which meet the criteria below established by the Higher Education and Opportunity Act of 2008? <ul style="list-style-type: none"> a. Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor. b. Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student. c. Correspondence courses are typically self-paced. d. Correspondence education is not distance education.
No
Screening Question 2: Does your institution have any plans to offer any such programs in the future? No
List of correspondence education programs:
Total Correspondence Education Enrollment - Fall: 0 Annual: 0
*An asterisk after a degree level indicates a "degree completion" program.
Notes:

Section 9: Auditor's Information
Did your institution receive an unqualified opinion from your auditor with regard to the most recent audited financial statement?
Yes
Notes:

Section 10: Title IV Eligibility and Cohort Default Rates			
Screening Question: Does your institution participate in Title IV student financial assistance programs?			
Yes			
1) Does your institution use its accreditation (or preaccreditation) with the Commission on Institutions of Higher Education as the basis for its eligibility to participate in the Title IV student financial assistance programs?			
Yes			
If "No," upon whose accreditation is your institution's eligibility based?			
2) Your institution's official cohort default rate for the most recent four years:			
FY2005 Cohort Default Rate: (released in 2007)	1.4	Number of borrowers this rate is based on:	2224
FY2006 Cohort Default Rate: (released in 2008)	2.4	Number of borrowers this rate is based on:	2537
FY2007 Cohort Default Rate: (released in 2009)	4.2	Number of borrowers this rate is based on:	2183
FY2008 Cohort Default Rate: (to be released in 2010)	4.0	Number of borrowers this rate is based on:	2030
	DRAFT: No		
Notes:			

Section 11: Adverse Actions
Within the past year, has any adverse action been taken against your institution or one of its programs by any other institutional or program accrediting agency recognized by the U.S. Department of Education?
Adverse actions include:
<ol style="list-style-type: none"> 1. denial of candidacy, pre-accreditation, or accreditation; 2. termination of candidacy, pre-accreditation, or accreditation; 3. probation or other similar action indicating problems that, if not addressed within a specified period not to exceed two years, will lead to termination of accreditation or candidacy; and, 4. show-cause for termination or probation (or similar action).
No
If "Yes," please list them below and provide an explanation.

Section 12: Financial Information	
In keeping with its responsibilities to the public and to the membership, the Commission is now seeking financial data from the institution's most recently completed audit; this information may be used to determine the need for further monitoring. In the spaces below, please provide the financial data indicated from your institution's most recently completed audit.	
Fiscal year of audit:	2009

Short- and long-term debt (Including Tax-Exempt Lease Purchases):	\$ 73,008,000	
Total assets:	\$ 239,633,000	
Unrestricted net assets:	\$ -2,239,000	
Property, plant and equipment:	\$ 181,593,000	
Notes:		

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