

**2012 Annual Report
University of Southern Maine**

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This report has been submitted.

Section 1: General Information and Institutional Catalog	
Institution Name:	University of Southern Maine
Street Address 1:	P.O. Box 9300, 96 Falmouth Street
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Main Phone Number:	[1] 207-780-4141
Main Fax Number:	[1] 207-780-4933
Country:	
Website Address:	www.usm.maine.edu
Control:	Public
Profit Status:	Not-for-profit
Catalog(s):	Catalog(s) available online at URL(s): - http://usm.maine.edu/catalogs
Notes:	

Section 2: Key Contact Information	
Chief Executive Officer	
Name:	Dr. Selma Botman
Title:	President
Street Address 1:	PO Box 9300
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	sbotman@usm.maine.edu
Phone Number:	[1] 207-780-4480
Extension:	
Fax Number:	[1] 207-780-4561

Assistant Name:	Sharoo Wengland
Assistant Phone Number:	207-780-4480
Assistant E-Mail:	swengland@usm.maine.edu
If a new chief executive officer will be in office after July 1, 2012, and if the information is available, please provide his/her name and the effective date of his/her appointment. If this information is not yet available, please inform the Commission when it becomes so.	
New CEO Name:	
Title:	
Effective Date of Appointment:	
Chief Academic Officer	
Name:	Dr. John R. Wright
Title:	Provost and Vice President for Academic Affairs
Street Address 1:	P.O. Box 9300, 96 Falmouth Street
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	jwright@usm.maine.edu
Phone Number:	[1] 207-780-4485
Extension:	
Fax Number:	[1] 207-780-4930
Accreditation Liaison Officer*	
Name:	Dr. Cristi L. Carson
Title:	Director of Institutional Research and Assessment
Street Address 1:	P.O. Box 9300, 96 Falmouth Street
Street Address 2:	
Street Address 3:	
City:	Portland
State:	ME
Zip + 4:	04104-9300
Country:	
E-Mail:	ccarson@usm.maine.edu
Phone Number:	[1] 207-780-4104
Extension:	
Fax Number:	[1] 207-780-4561

Notes:

Section 3: Enrollment				
Section A: Fall Enrollment				
	Full-Time Headcount	Part-Time Headcount	Total Headcount	FTE*
Undergraduate:				
Title IV Certificate:	0	0	0	0
Associate's:	0	0	0	0
Bachelor's:	4418	1960	6378	4975.53
Non-Degree Students:	55	878	933	296.5
Graduate:				
Master's:	534	848	1382	1082.61
Ph.D:	9	23	32	24.67
Other Doctorate:	262	11	273	269.07
Non-Degree Students:	6	297	303	115.25
TOTAL	5284	4017	9301	6763.63
Formula for FTE:	Undergraduate: 15 credits Graduate: 9 credits			
Institution's definition of a full-time load for undergraduate and graduate students:				
Undergraduate:	15 credits			
Graduate:	9 credits			
Section B: Annual Full-Time Equivalent (FTE) Enrollment				
Undergraduates:	5635			
Graduates:	1674			
TOTAL:	7309			
Notes:				

Section 4: Major Institutional Changes

Section 5: Contractual Relationships

Screening Question 1: In 2011-2012, did your institution offer academic programs or courses for which your institution granted (or will grant) credit, but which are operated through a contractual relationship by which instruction is provided by a *non-regionally accredited agency or organization*?

No

Screening Question 2: Does your institution anticipate offering any such programs or courses in the future?

No
List of contractual programs or courses:
Notes:

Section 6: Off-Campus Locations and Programs
Location of main campus: <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Portland/Gorham/Lewiston-Auburn</div>
<p>Screening Question 1: In 2011-2012, did your institution offer instruction at a branch campus or additional instructional location (that is, at a location other than the one listed at the top of this page) where either at least 50% of a degree or certificate could be completed, or where a degree could be entirely completed?</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Yes</div>
<p>Screening Question 2: In 2012-2013, does your institution intend to offer instruction at a branch campus or additional instructional location where at least 50% of a degree or certificate could be completed, or where a degree could be entirely completed?</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px; color: red;">Please enter a response for this question</div>

List of off-campus sites and programs: <i>(sites listed alphabetically by state, city; programs ordered alphabetically by program name)</i>						
<p>Site: Portsmouth Naval Shipyard N/A, Portsmouth, NH USA</p> <p>Type: Instructional Location</p> <p>Status: Current Date Opened: 09/01/2006</p> <p>Total Annual Enrollment: 72</p>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 60%;">Programs</th> <th style="width: 40%;">Enrollment</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Program: Industrial Technology Degree Level: B *</td> <td style="padding: 2px;">Fall: 31 Annual: 72</td> </tr> <tr> <td style="padding: 2px; text-align: right;">Total enrollment for this site</td> <td style="padding: 2px;">Fall: 31 Annual: 72</td> </tr> </tbody> </table>	Programs	Enrollment	Program: Industrial Technology Degree Level: B *	Fall: 31 Annual: 72	Total enrollment for this site	Fall: 31 Annual: 72
Programs	Enrollment					
Program: Industrial Technology Degree Level: B *	Fall: 31 Annual: 72					
Total enrollment for this site	Fall: 31 Annual: 72					
*An asterisk after a degree level indicates a "degree completion" program.						
Notes:						

Section 7: Distance Education Programs
<p>Screening Question 1: During 2011-2012, did your institution offer either of the following:</p> <ul style="list-style-type: none"> a. degree or certificate programs in which 50% or more of the credit towards the degree/certificate can be earned through technologically mediated instruction to students at a distance; or, b. degree completion programs in which a degree can be completed on-line? <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Yes</div>
<p>Screening Question 2: Does your institution have any plans to offer any such programs in the future?</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Yes</div>
<p>Summary of your institution's future plans for distance education programs:</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div>

List of distance education programs:	
Program Name: Communication Degree Level: B Enrollment - Fall: 194 Annual: 229	
Program Name: RN to BS Nursing Degree Level: B * Enrollment - Fall: 51 Annual: 64	
Program Name: Media Studies Degree Level: O Enrollment - Fall: 155 Annual: 164	
Program Name: Leadership Studies Degree Level: M Enrollment - Fall: 20 Annual: 26	
Program Name: Leadership and Organizational Studies Degree Level: B Enrollment - Fall: 90 Annual: 104	
Program Name: Social Work Degree Level: B Enrollment - Fall: 142 Annual: 165	
Program Name: Counseling, with concentration in rehab counseling Degree Level: M * Enrollment - Fall: 16 Annual: 16	
Program Name: Certificate of Graduate Study in Nursing Education Degree Level: ND Enrollment - Fall: 3 Annual: 3	
Program Name: Certificate in Creative Leadership & Global Studies Degree Level: ND Enrollment - Fall: 0 Annual: 0	
Program Name: Adult and Higher Education Degree Level: M * Enrollment - Fall: 39 Annual: 46	
Program Name: ETEP Unified K-8 General and Special Education concentration Degree Level: M * Enrollment - Fall: 49 Annual: 49	
Total Distance Education Enrollment - Fall: 759 Annual: 866	
*An asterisk after a degree level indicates a "degree completion" program.	
Notes:	The Office of Institutional Research and Assessment has clarified this section further with NEASC to be understood as the students enrolled in the programs as established in Screening Question 1 on an annual and fall enrollment basis. These are students in the program that have an opportunity to receive their degree on-line.

Section 8: Correspondence Education Programs	
Screening Question 1: During 2011-2012, did your institution offer programs which meet the criteria below established by the Higher Education Opportunity Act of 2008?	
<ul style="list-style-type: none"> a. Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor. b. Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student. 	

- c. Correspondence courses are typically self-paced.
- d. Correspondence education is not distance education.

No

Screening Question 2: Does your institution have any plans to offer any such programs in the future?

No

List of correspondence education programs:

Total Correspondence Education Enrollment - Fall: **0** Annual: **0**

*An asterisk after a degree level indicates a "degree completion" program.

Notes:

Section 9: Auditor's Information

Did your institution receive an **unqualified** opinion from your auditor with regard to the most recent audited financial statement?

Yes

Notes:

Section 10: Title IV Eligibility and Cohort Default Rates

Screening Question: Does your institution participate in Title IV student financial assistance programs?

Yes

1) Does your institution use its accreditation (or preaccreditation) with the Commission on Institutions of Higher Education (NEASC) as the basis for its eligibility to participate in the Title IV student financial assistance programs?

Yes

If "No," upon whose accreditation is your institution's eligibility based?

2) Does your institution offer any instructional programs which use direct assessment, in lieu of credit hours or clock hours, as a way to measure student learning? [[What do you mean by "direct assessment?"](#)]

No

If "Yes," please list them in the box below.

3) Your institution's official cohort default rate for the most recent four years:

FY2007 Cohort Default Rate: (released in 2009)	4.2	Number of borrowers this rate is based on:	2183
FY2008 Cohort Default Rate: (released in 2010)	4.0	Number of borrowers this rate is based on:	2030
FY2009 Cohort Default Rate: (released in 2011)	6.7	Number of borrowers this rate is based on:	2056
FY2010 Cohort Default Rate: (to be released in 2012)	6.6	Number of borrowers this rate is based on:	0

Notes: Number of borrowers not available from the DoE at time of completion.

Section 11: Adverse Actions

Within the past year, has any adverse action been taken against your institution or one of its programs by any other institutional or program accrediting agency recognized by the U.S. Department of Education?

Adverse actions include:

1. denial of candidacy, pre-accreditation, or accreditation;
2. termination of candidacy, pre-accreditation, or accreditation;
3. probation or other similar action indicating problems that, if not addressed within a specified period not to exceed two years, will lead to termination of accreditation or candidacy; and,
4. show-cause for termination or probation (or similar action).

No

If "Yes," please list them below and provide an explanation.

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