


Go to test options for a quiz, then scroll down to “Test Availability Exceptions” and click on “Add User or Group”.

## TEST AVAILABILITY EXCEPTIONS

Click **Add User or Group** to search for course users and groups to add to the exception list. Timer and force completion must be enabled in the previous test settings for exceptions. If you choose to use groups, you must make the group unavailable if you do not want students to see group members. Click **Remove All Exceptions** to remove all exceptions for the test.

Add User or Group

Next, check the box next to the name of the student you want to provide more time to and click submit.

<input checked="" type="checkbox"/>		bbusm.pieter.tryzelaar_previewuser	Pieter Tryzelaar_PreviewUser
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Displaying 1 to 31 of 31 items

Show All Edit Paging...

Cancel **Submit**

You can then change the timer and availability dates for for this student. Scroll down to the bottom of the screen and click “submit to complete the process.”

Add User or Group Remove All Exceptions

Name	Attempts	Timer	Availability
 Pieter Tryzelaar_PreviewUser	Single Attempt	<input checked="" type="checkbox"/> 65 <input checked="" type="checkbox"/> Auto Submit	 