

USM Spring Travel Course Application: Global Communication in Paris

Personal Information

Name: _____

MaineStreet Student ID Number: _____ Date of Birth: _____

Permanent Address:

Current Address (*if different*):

Phone: _____

Phone: _____

Cell Phone: _____ Preferred Phone (*circle one*): Cell Home School

E-mail: _____

Academic Information

Current Institution (if other than USM): _____

Academic Major _____ G.P.A. _____

I will participate in the program as a (*please check one*):

- CMS 399, 3 undergraduate credits
- Audit Student – participating in the program for non-credit

Personal Statement

Attach a 200-word essay (typed, double-spaced) explaining why you would like to participate in this course.

Agreements and Releases

I, _____ (*print your name*), permit the Office of International Programs to obtain, for the purposes of this application, any and all education and student conduct records at USM or any other institution which I've attended on a full-time basis. I understand that, once accepted into the program, my \$200 deposit will not be refunded if I withdraw from the program for any reason. I also understand that USM reserves the right to cancel this program due to low enrollment, changing political or economic factors, unusual circumstances, or any other event which would dramatically impact the nature of the course or the ability of the faculty to conduct such a course.

(Signature)

(Date)

The following is a list of items required for a complete application:

- Signed, completed application form and \$200 deposit* (applied to program costs)
- 200-word essay expressing your interest in participating in this travel course
- Letter of recommendation from a faculty member or academic advisor (recommendation may not come from the faculty member(s) leading this course)
- Official copy of your academic transcript(s)

Incomplete applications will not be considered. Submission of this application does not constitute acceptance into the program. You will be notified about the status of your application within 3 weeks of the deadline date. Once accepted, you will be automatically registered for the course, and corresponding charges will appear on your student bill. If your application is not accepted, or if USM cancels the program for low enrollment, the non-refundable deposit will be returned to you.

In addition to the above requirements, you must:

- Ensure that you understand the total cost of this program (tuition and program fees). You can use financial aid for the tuition and program fee, but it is your responsibility to make sure that you have adequate funding. If you have to withdraw from the program for financial reasons, USM will retain the non-refundable deposit. Once you have confirmed your spot, you will be responsible for any amounts that have been committed and/or expended on your behalf that cannot be recovered, such as hotel payments.
- Have a valid passport (with an expiration date no earlier than 6 months after expected return to the US) or be in the process of applying for a passport. A photocopy of the front page of your passport must be submitted to the Office of International Programs prior to departure. Photocopies must be high quality and recognizable. Faxed copies are not adequate.

To turn in your application items, you can:

- Email them to emily.zider@maine.edu
- Turn them in to 101 Payson Smith on Portland's campus
- Mail your completed application to:
Office of International Programs
101 Payson Smith Hall
PO Box 9300
Portland, ME 04104

** If your application is not accepted, or if USM cancels the program for low enrollment, the non-refundable deposit will be returned to you.*

The University of Southern Maine does not discriminate on the grounds of race, color, religion, sex, sexual orientation, including transgender status and gender expression, national origin, citizenship status, age, disability, genetic information or veteran status in employment, education, and all other programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies: Director of Equity & Compliance, 209 Deering Avenue, Portland campus, 207-780-5510.