

## SAMPLE SPONSOR LETTER

Page one is a completed sample letter. Fill in the blanks on page two to create your own sponsor letter that you can print and sign.

February 14, 2012

Susie Sample  
1 Husky Way  
Portland, ME 04101

University of Southern Maine  
Office of International Programs  
96 Falmouth Street  
Portland, ME 04103 USA

Dear Office of International Programs:

This letter is to confirm that I will be responsible for tuition and fees and/or room and board throughout the duration of John Sample's educational program at the University of Southern Maine. I can confirm that John is my nephew. I understand that his academic program is expected to take four years to complete.

If you have additional questions please contact me at 207-450-5555 or by e-mail at [ssample@gmail.com](mailto:ssample@gmail.com).

Sincerely,

*Susie Sample*

Susie Sample