June 19, 2017

Dear SMCOA Parents & Participants,

I hope that this letter finds you well and anticipating the Southern Maine Choral Music and Opera Workshop Academy, which will be held on the Gorham Campus of the University of Southern Maine beginning on Monday, July 17, 2017. Check-in will be held from 10 a.m. to 1 p.m. in the lounge of the Upperclass Hall on the 17th. The final concert is on Saturday, July 22 at 2 p.m. The date and time of the opera performance is not yet determined.

The director’s letter that you’ve received in this email has more details.

In order to better prepare you for the Academy, this guideline has been provided for your use when packing:

**Required Items:**
- Alarm clock
- Sleeping bag or blankets & sheets (twin)
- Pillow and pillowcase
- Bath towels/washcloths
- Soap
- Shampoo
- Toothbrush/paste
- Comb, brush, personal items
- Easy care summer clothes
- Sweater or sweatshirt (rain coat?)
- One pair of Kahki pants (to be worn with camp Tshirt)

**One outfit of dress-up clothing, such as:**
- Men: nice slacks and shoes,
  - Sport shirt and tie
- Women: nice summer dress

(Insect repellant?)

Any musical items your camp director has asked for in her letter.

**Optional Items:**
- Sports equipment (Frisbee, tennis racket, etc)
- Camera and film
- Spending Money

*Put a label on everything you bring, especially the things you’re not willing to lose (instrument case, music stand-both pieces, music books…) Sadly, things are left behind each year and never found again. Returning lost items is not always possible. We suggest that you make a checklist of your belongings that you can check off as you pack to go home.*
The final concert by the participants will be held **Saturday, July 22 at 2 p.m.** in Corthell Concert Hall on the second floor of Corthell Hall. We hope that your family and friends will be able to join us for this exciting conclusion to the program. The performance is free and open to the public.

*A Special Note to Commuter Students:*

*After the first day, commuters should plan to arrive by 8:00 a.m. each day ready for the SMCOA meeting at 8:15 a.m. in the concert hall.*

*Lunch and dinner will be provided for you by the Academy each day. We hope that you will attend all of the evening concerts planned during the Academy. They are planned so that your musical experience during the program is that much broader and richer.*

*Generally, concerts and activities end around 9:15 pm. After some of the concerts there may be social activities that continue until around 9:30 p.m. Your schedule will have these listed on it.*

*On Monday, July 17 you should plan on checking in sometime between 10 a.m. and 1:00 p.m. (just like the resident students) in the Lobby of Upperclass Hall. Once you check in, you will then proceed to Corthell Hall for your audition. There will be a meeting for all Academy participants and faculty beginning at 1:00 p.m., also in Corthell Hall. Remember to allow yourself enough time for the audition and still be on time for the meeting!* So, except for breakfast every day, plan to participate in everything else just like the residents.

All campers, please indicate if you need any special services, assistance, or accommodations to participate fully in this program by contacting me at (207) 780-5142 or TTY (207) 780-5646. Requests for reasonable accommodations and/or special dietary needs must be received five days prior to the start of the Academy.

If you should have any questions about program content, contact the camp director, Melissa Shabo, Melissa.shabo@maine.edu, (207) 590-3626.

We look forward to meeting you on **Monday, July 17 beginning at 10 a.m.,** and having you at this year’s Southern Maine Choral Music and Opera Workshop Academy!

Sincerely,

Lori Arsenault  
Summer Camp Coordinator  
Performing Arts Operations and Concert Manager  
University of Southern Maine  
School of Music, 207 Corthell Hall  
Department of Theatre, Russell Hall  
37 College Avenue  
Gorham, ME 04038  

My Direct Line: (207) 780-5142; Fax: (207) 780-5527, loria@maine.edu
**After Registration 2017------Then What?**

1. Put your belongings in your room – Take a few minutes to unpack.

2. Go to Corthell Hall for your auditions (Auditions are for the information of the instructors and not for exclusion from the SMCOA).
   
   **Audition – Corthell Hall 10 a.m. – 1 p.m.**
   
   **best recommendation, check in earlier rather than later to have some time to unpack and get acquainted, then go with your music to your audition without feeling rushed. If there’s time after the audition, you can go back to the dorm, finish unpacking and get better oriented before the meeting at 1:00. If you arrive later, there will be less time to unpack and get oriented. All Auditions will be held in Corthell Hall.**

3. Meet in the Corthell Concert Hall at 1:00 p.m. for the ALL-SMCOA MEETING!!!!

**Academy Check-Out Procedures**

1. Students pack and clean their rooms Friday night and Saturday morning - ready for a quick check-out before lunch. The final concert is after lunch.

2. Students attend rehearsals on Saturday morning with only music. Before lunch on Saturday, at 11 a.m. students will return to Upper Class Hall, get all the rest of their belongings from their rooms, and return their meal and dorm key cards to the dorm staff by noon. Students with lost, chipped or broken meal and/or dorm cards will be charged $25 each card (2 keys, total of $50 if both are lost or damaged).

3. All inhabitants of a suite or apartment will be billed a share of excessive cleaning charges. To avoid these charges, please leave the rooms as neat and clean as possible, with all trash delivered to the recycling room, and refrigerators empty and clean.

4. Check out is 11 – 12 p.m. at Upper Class Hall. Parents need to be at check-out in order to pack camper gear into vehicles. Students can keep their concert dress clothes to change into just before the concert, so they should have something to carry their other clothes in so they are not left behind.

5. Parents may take students out to lunch after checkout and before the concert. For this reason, we will take a count of the students who will be eating in the dining hall on the final day.

6. Parents and guests should arrive at Corthell Hall before 2 p.m. for the final concert, be seated for the start of the concert, and depart directly from the concert with their children. The concert will be approximately 90 minutes, not counting mingling time after the concert!

If you have any questions or concerns related to check-out, check the frequently asked questions page at http://usm.maine.edu/music/summer-camp-faq, or call Lori Arsenault, 780-5142, loria@maine.edu.
UNIVERSITY OF SOUTHERN MAINE SAFETY TIPS FOR STUDENTS

- Lock the door to your room, carry your keys with you and don’t lend/give your keys to anyone.

- Exterior doors on all residence halls are locked at all times for your safety. Do not prop exterior doors and do not let non-residents into residence halls.

- Know which staff members are on duty by checking the duty information listed on the Resident Assistant Office door in the lobby of each residence hall.

- Campus police are located in Gorham in the lower level of Upton Hall and in the Steego Building on the Portland Campus. For emergencies, dial 911 or for non-emergency business, dial 780-5211 (if on campus, just dial 5211).

- Emergency phones are located in the lobby of each resident hall and under the blue lights on the Gorham and Portland campuses.

- Fire Safety:
  Locate and review the fire evacuation plan on each floor. In the event of a fire alarm, leave the building immediately. Do not tamper with fire safety equipment, it is dangerous and against the law.

- Avoid walking alone after dark.

- Campus police escorts are available by calling 780-5211 (if on campus, dial 5211).

- Report suspicious behavior and individuals to police or staff members.

- Remember USM staff are ready and willing to answer your questions and to help you out - all you have to do is ask.
CONTACT INFORMATION FOR PARENTS

The USM School of Music is located in Corthell Hall on the Gorham campus, and is open Monday through Friday, from 8:00 a.m. - 4:30 p.m. The School of Music office number is 207-780-5265, but for Summer Camp matters, call Lori at 207-780-5142.

If you need to reach someone at any other time, or need to contact your student during the Academy, please call the following numbers.

To get a message to your student during the Academy, please call:
Lori Arsenault, School of Music Summer Camp Coordinator,
207-780-5142, loria@maine.edu, cell: 207-415-1979
or Melissa Shabo, Camp Director, (207) 590-3626, Melissa.Shabo@maine.edu

In case of emergency, call the campus Police Department at 780-5211. The Campus Police Department is fully recognized by the town and the state, and serves as our emergency 911 responder with officers on duty 24-7.

If you need to send something to your child, please mail it in care of:

University of Southern Maine
 c/o Choral Music and Opera Workshop Academy
 School of Music
 37 College Avenue
 Gorham, ME 04038

Gorham Campus Map
https://usm.maine.edu/sites/default/files/about/gorham-campus-map.pdf

Map and Directions to the Gorham Campus
https://usm.maine.edu/about/directions-gorham-campus

Online campus picture tour for first time arrivals.
http://usm.maine.edu/music/welcome-summer-camp
SMCOA Schedules
2017 Schedule (will change on Friday)

Daily Schedule

7:30-8:15 AM  Breakfast
8:15-8:30 AM  SMCOA meeting BE ON TIME in the concert hall
8:30-9:50 AM  Chorus Rehearsal
10:00-10:50 AM  Sight-Singing
10:50-12:00 PM  Treble Clef Choir/Bass Clef Choir
12:00-1:00 PM  Lunch Break
1:00-2:50 PM  Sectionals
3:00-3:50 PM  Non-Musical Activity
4:00-5:00 PM  Small Ensembles/Student Led Groups
5:00-5:50 PM  Dinner Break
6:00-6:30 PM  Treble Clef Choir/Bass Clef Choir
6:30-7:20 PM  Perspectives in Music
7:30-7:50 PM  Student Practice Time
8:00-9:10 PM  Evening Entertainment

IN DORM IMMEDIATELY FOLLOWING EVENING ACTIVITY

10:00 PM  Lights out!
SMCOA Schedules
2017 Schedule (will change on Friday)

Schedule for Monday, July 17th

10:00-12:30 PM  Registration/Dorm Check-in
10:00-12:45 PM  Auditions in Corthell Hall
12:45-1:00 PM   SMCOA meeting in Concert Hall
1:00-2:00 PM    Lunch
2:00-4:45 PM    Treble Clef Choir/Bass Clef Choir
5:00-5:50 PM    Dinner
6:00-8:00 PM    Chorus Rehearsal in Concert Hall
8:00-8:30 PM    Floor meetings in dorm
8:30-9:00 PM    Dorm meeting in dorm lobby
10:00 PM        Lights Out!

Schedule for Saturday, July 22nd

7:30-8:15 AM    Breakfast
8:30-11:00 AM   Dress Rehearsals
11:00-1:30 PM   Lunch and dorm check-out
2:00 PM         Final Concert at Corthell Hall
Dear SMCOA Campers and Parents:

I hope you are all enjoying your summer! I am writing to inform you that we will be offering private lessons again this summer during our camp week. Here are the details:

- Private lessons are *optional*
- **Lessons are taught by Artist Faculty at the USM School of Music**
- *Students can sign up for one lesson during camp.* If time allows, we will allow students to sign up for a second lesson.
- **The cost is $45.00 for a one hour lesson**
- Lessons occur during activities and rehearsal time

If you are interested in taking an optional private lesson with a USM faculty member, please email me directly and bring your checkbook, or cash, to registration on the first day.

Feel free to contact me if you have any questions - we are looking forward to a great camp week!

Melissa Shabo
melissa.shabo@maine.edu