UNIVERSITY OF SOUTHERN MAINE

SCHOOL OF NURSING

STUDENT ADVISING BULLETIN

FOR

GRADUATE NURSING PROGRAMS

&

DOCTOR OF NURSING PRACTICE (DNP) PROGRAM

SUMMER 2016 & FALL 2016
GRADUATE & DOCTORAL NURSING STUDENTS

Pre-Registration Advising Information:

• Graduate faculty advisors will be available about two weeks before the date of graduate registration for students to make appointments for pre-registration advising.
  o Registration for graduate students begins on:
    ▪ March 1st for the 2016 Summer Semester – no PIN needed
  o Register early so that you have a better opportunity to get into the courses you prefer.
  o If the summer courses become full, the Option students get preference as they are required to take these courses then

• Registration for Fall 2016 will occur in “Maine Street”.
  o Registration for graduate students begins on:
    ▪ April 4, 2016
  o All clinical seminar sections for summer and fall courses are listed in the registration bulletin and on USM “Maine Street”.
  o Remember to use the correct Course Section Number for each specific course/seminar when registering.
  o A PIN number will be provided by your graduate advisor and is required when registering for the spring semester.
  o If you do not remember who your academic advisor is check your academic information in “Maine Street” or please contact Brenda Webster at (207) 780-4802.

• All graduate students are strongly encouraged to review their academic program, concentration specialty, and course availability so they are able to discuss with their graduate advisor a plan for registration.
  o Please be sure that you receive a copy of your completed “Program Plan” from your advisor; the original will be maintained in your graduate academic file.
  o Please remember that the Program Plan is open to change based on the student’s progression through their concentration and course availability.

• IMPORTANT:
  o NUR 601 (Advanced Pharmacotherapeutics) will be offered summer and fall but no longer in the spring
  o NUR 602 (Advanced Health Assessment) will be offered fall and spring.
  o BIO 545 (Advanced Pathophysiology) will be offered fall and spring but no longer in the summer
  o NUR 603 (Nursing Theory & Knowledge) will be offered in the summer and fall but no longer in the spring
  o NUR 606 (Leadership, Health Policy & Role) will continue to be offered summer and spring

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Option students will be given preference for the summer courses: NUR 601, NUR 606 and NUR 603

Any FNP or Adult/Gero student need to make sure they have had NUR 601, NUR 602, BIO 545 prior to starting their clinical experience in the spring

Any PMHNP student needs to make sure they have had NUR 671, NUR 672, NUR 680 prior to starting their clinical experience; NUR 602 needs to precede or be concurrent with the second semester of clinical

For FNP, Adult/Gero and PMHNP students BIO 545 must precede or be concurrent with NUR 602

RN-MS students:
- If you are in the undergraduate portion of your program please contact Brenda Webster at (207) 780-4802 to make an appointment regarding pre-registration.
- If you are in the graduate portion of your program please see your graduate advisor for pre-registration, if you do not have a graduate advisor assigned to you please contact Cheri Sarton (207-780-4114 or cheryl.sarton@maine.edu).

Registration Information for Summer Session - 2015

Graduate Courses - Summer 2016:

- Registration: March 1, 2016

- Priority to Option Students:
  - NUR 603 Nursing Theory – 2nd 7 week session (T&R: 1-4PM) (7/5-8/18)
  - NUR 606 Leadership, Health Policy, and Role – 1st 7 week session (5/16-6/29) (M&W: 9-12PM, blended)

- Open only to matriculated students in the Psychiatric Mental Health NP concentration:
  - NUR 699 Continuing Advanced Psychiatric Mental Health Supervision (R: 1-3PM) (This course may have a new number, NUR 660, when summer registration starts)
Graduate Electives – Summer 2016:

- Courses are only open to matriculated graduate nursing students:
  - NUR 682 Sports Medicine Orthopedic Evaluation and Treatment for the Primary Care Professional – 1st 7 week session (5/17-6/30) (T&R: 4-6:50PM)

Registration Information for Fall Semester - 2016

Graduate Courses – Fall 2016:

- Registration: April 4, 2016

- Graduate Courses – for students in master’s and post master’s (CAS) programs:
  - NUR 601 Advanced Pharmacotherapeutics (W: 8:30-11:30 AM)
  - NUR 602 Advanced Health Assessment (T: 8-10 AM for lecture) (lab – section 1 10-12PM 12 seats) (lab section 2 12-2PM 12 seats)
  - NUR 603 Nursing Theory & Knowledge Development (W: 12-3PM)
  - NUR 604 Nursing Research (W: 8:30-11:30 AM)
  - NUR 608 Applied Theories of Communication for Advanced Interpersonal Skills (W: 4:00-7:00 PM)
  - NUR 610 Integrated Health Assessment & Pharmacology (this course is for the Nursing Education majors only) (W: 8:30-11:30AM) (if this course is not available then NUR 601 plus NUR 602 can be taken in its place)
  - NUR 624 Interprofessional Approach to Population Health (W: 1:00-4:00PM) (if this course is not available then MPH 500 Introduction to Public Health may be taken in its place)
  - NUR 653 Primary Care of the Child with Episodic Illness (T: 2:45-4:45 PM)
  - NUR 658 Clinical Project (W: 8:30-11:30AM) (prerequisites NUR 603 and 604)
  - NUR 665 Primary Care of the Adult II (T: 8:30-11:30 AM)
  - NUR 668 Clinical Practicum & Seminar II (3 sections) (T: 12:00-2:00 PM all sections)
  - NUR 671 Foundations of Advanced Psychiatric Mental Health Nursing (W: 2:30-5:30 PM)
  - NUR 672 Biological and Behavioral Components of Mental Health and Illness (W: 6-9 PM)
  - NUR 680 Advanced Psychopharmacology (T: 4:30-7:30PM)
o NUR 685  Advanced Psychiatric Mental health Care of children, Adolescents, and Families (T: 8:30-11:30 AM)
o NUR 686  Clinical Practicum & Seminar II (T: 12:00-2:00 PM)
o NUR 695  Directed Study
o BIO 545  Advanced Pathophysiology (T: 1:30-4:30 PM)

Registration Information for Fall Semester - 2016

Doctoral Courses – Fall 2016:

• Registration: April 4, 2016

• Courses are only open to matriculated doctoral nursing students:
  o NUR 693  Ethical Inquiry in Healthcare (online through UMO with 2 classroom sessions held on Saturday 9/10 & 11/19 at USM) (3 credits)
o NUR 703  Professional Communication & Leadership (online with 2 classroom sessions held on the same Saturdays as NUR 693) (3 credits)
o NUR 710  DNP Project Seminar I (online with 2 classroom sessions held on the same Saturdays as NUR 693 and NUR 703) (1 credit)

School of Nursing

Graduate Program Policies:

As a graduate student it is helpful to familiarize yourself with the policies that pertain to graduate students at USM, in general, and those policies that pertain to graduate students enrolled in the School of Nursing in particular. The sections you may find helpful are the USM Admissions and Academic Policies for all graduate students and the specific policies for graduate students in the School of Nursing listed under the section titled “degree programs”. This section will provide information on admission/transfer of credit(s), program grade policies, continuous enrollment requirements, leave of absence procedures, inactivation policy, time limits for program completion, and licensure requirements. Below are three examples of policies important for matriculated graduate students.

Continuous Enrollment:

Once matriculated into the DNP or graduate programs, students must be continuously enrolled in the program unless a written, formal request for a leave

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of absence has been submitted to and approved by the Coordinator of the DNP & Graduate Nursing Programs. Continuous enrollment requires that every graduate/doctoral student must earn at least 6 credits toward his or her degree every calendar year from the time of the first registration until completion of all requirements for the graduate/doctoral degree.

**Leave of Absence:**
Students may request a leave of absence. The leave of absence waives the continuous enrollment policy for a period of one calendar year. Note that when a request for a leave of absence is made at midterm, USM’s current grading policies apply. Approval of the leave of absence is the responsibility of the Coordinator of the DNP & Graduate Nursing Programs. Once a decision has been made regarding the leave of absence, a letter will be sent from the Coordinator to the student, the advisor, the Office of Graduate Studies, and the registrar. To request a leave of absence, the student must:

- Meet with his or her advisor to discuss the potential impact of the leave of absence on progression.
- Collaborate with the advisor and describe the terms of the request.
- Submit a written request to the Coordinator or chair of the GCAAC with a copy to the advisor.
- Complete and submit the Leave of Absence form that can be found at [http://www.usm.maine.edu/grad/pdfs/Leave_of_Absence_Form.pdf](http://www.usm.maine.edu/grad/pdfs/Leave_of_Absence_Form.pdf).
- Confer with Coordinator prior to the end of the leave of absence to ensure that he/she can register.

**Inactivation Policy:**
Student admission, matriculation, and/or progression will be inactivated under the following conditions:

- Failure to maintain continuous enrollment as outlined above
- Absence of written communication with the advisor and/or Coordinator regarding matriculation/progression plans (e.g., no request for leave of absence)
- Failure to correct probationary status.

The 2015-2016 USM Graduate Catalog is currently only available online at: [www.usm.maine.edu/catalogs](http://www.usm.maine.edu/catalogs)

**Check your Academic Record:**

You are strongly encouraged to check your academic record on “Maine Street” every semester to make sure there are no unresolved grade issues. Have a temporary incomplete? Work on it before it computes as an “F”. Get in touch with the faculty and make a plan to complete the course as soon as possible. You are your own best advocate when it comes to your academic record.

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**Preparation for Graduation:**

If you are ready to graduate in May, now is the time to apply. Make sure you complete the “Application for Degree” form. This form can be found by going to Maine Street, then to “Self-Service, then to “Degree Progress/Graduation, and finally to “Apply for Graduation”. This allows you to complete the application for graduation totally on-line.

- USM Pinning & Hooding Ceremony for the School of Nursing will be held on Friday May 13, 2016 at 6 PM at the Holiday Inn at the Bay
- USM commencement ceremony will take place on Saturday May 14, 2016 at the Cumberland County Arena at 9 AM – doors open at 7 AM, please plan to be there no later than 8 AM
- Students are encouraged to attend both commencement and pinning.