Protocol Renewal
Quick Guide

How to submit a protocol renewal to the IRB using the e-Protocol Management System
If you have any questions or would like to request assistance please contact the Office of Research Integrity and Outreach (ORIO) at: usmorio@maine.edu or 207-780-4517, we are happy to help!

Submit protocol for review at least thirty (30) days prior to starting data collection.
### Protocols (In Preparation / Submitted)

Currently there are no Submitted protocols to process.

### AMENDMENT

Currently there are no Amendment protocols.

### CONTINUING REVIEW

Currently there are no Continuing Review protocols.

### REPORT

Currently there are no Report forms.

### DEVIATION

Currently there are no Deviation forms for review.

### FINAL REPORT

Currently there are no Final Report forms.

#### Approved Protocols

<table>
<thead>
<tr>
<th>Protocol ID</th>
<th>Principal Investigator</th>
<th>Approval Date</th>
<th>Last Approval Date</th>
<th>Expiration Date</th>
<th>Review Decision</th>
<th>Form Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-04-198</td>
<td>Casey Webster</td>
<td>04/19/2013</td>
<td>04/19/2013</td>
<td>N/A</td>
<td>Expected Review</td>
<td>AMENDMENT</td>
</tr>
</tbody>
</table>

#### Non Active Protocols

Currently there are no Non Active Protocols.
1) Choose this option

2) Click OK
Make all changes to protocol – include new attachments.
Obligations

Obligations of the Principal Investigator are:

1) Modifications - Changes in any aspect of the study (for example, project design, procedures, consent forms, advertising materials, additional key personnel or subject population) will be submitted to the IRB for approval before instituting the changes.

2) Consent Forms - All subjects will be given a copy of the signed consent form. Investigators will be required to retain signed consent documents for 3 years after completion of study.

3) Training - Human subject training will be completed by all key personnel.

4) Adverse Events - All adverse events occurring in the course of the protocol will be reported to the IRB as soon as possible, but not later than ten (10) working days.

5) Continuing Review - IRB Protocol Report Forms will be submitted annually at least 60 days before expiration of protocol.

6) Completion Report - The IRB will be notified when the study is complete. To do this, complete the IRB Protocol Report Form and select "Final Report."

7) The Faculty Advisor attests that (s)he has read the protocol submitted for IRB review, has read the Role and Responsibilities of the Faculty Advisor, USM IRB Guidance, and agrees to provide appropriate education and supervision of the student investigator. In the case of student protocols, the faculty supervisor and the student share responsibility for adherence to policies.

8) The Principal Investigator has read and accept(s) responsibility for the study, including adherence to DHHS, FDA, and USM policies regarding protection of the rights and welfare of human subjects participating in this study.
Click here – Submit Form

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Do you want to submit the IRB Protocol 13-04-198 (Webster)?

Click Yes