Frequently Asked Questions on the score report and transcript fee increase:

1. Do I always have to pay for a transcript on top of paying for the exam?

No. Your initial testing fee includes a score report submission. However, you have to make sure you give us the appropriate information at the time of testing. Any requests after the testing has concluded will need a transcript request form and will incur in a $30 fee. As a reminder, here's how you can have access to your scores:

**Score reporting for internet-based testing:** You will be able to view your unofficial score report immediately after the test has ended. You need to provide the Designated Institution (DI) code at the time of testing in order to have DSST send an official score report to your institution of choice. The DI code is a four digit code that DSST assigns to every institution who accepts DSST transcripts. If you don’t input the DI code during the exam registration, we won’t be able to mail the score report and you will need to fill out a transcript request form with the appropriate payment.

**Score reporting for paper-based testing:** Two score reports will be provided after the test has been processed; one to the personal address you provided, and the other to your designated institution. In your answer sheet, you need to fill out the "score report recipient" option with the DI code. Again, if you don’t provide us with a designated institution, we won't be able to mail the score report and you will need to fill out a transcript request form with the appropriate payment.

2. Where do I find my Designated Institution (DI) code?

You can find your DI code by clicking [here](#) and searching for your institution. The result will provide you with the DI code located on top of the Institution's name as shown in the example below:

![Example of Designated Institution (DI) code](image-url)