Position Location
Portland Campus, Wishcamper Center

Background
The Cutler Institute at the Muskie School is leading a three-year evaluation of the NH Delivery System Reform Incentive Program (DSRIP) funded by the Centers for Medicare and Medicaid Services and the State of New Hampshire. The goal of the NH DSRIP demonstration is to transform the way physical and behavioral health care are delivered to Medicaid beneficiaries with behavioral health disorders, and/or substance use disorders. The Muskie School is evaluating this initiative and is seeking 2 Graduate Research Assistants to be a part of our evaluation team.

Position Description
The Graduate Assistant will work with the Evaluation Team to provide ongoing support for NH DSRIP evaluation activities. This will include, but is not limited to, entering and managing data and performing basic data analyses; assisting with literature reviews, written reports, and presentation materials; and other project tasks. This person may also take part in quantitative and qualitative data collection activities. Additionally, the Graduate Research Assistant will assist the Project Director in scheduling team meetings, managing team meeting minutes, and providing other administrative support as needed.

General Responsibilities:
Primary duties include, but are not limited to:
- Assist in data entry, data management and basic data analyses
- Assist in project background research, literature review, and the development of evaluation products (reports, briefs etc.)
- Assist with qualitative data collection and coding
- Work with the evaluation team to design data collection instruments
- Assist in project documentation
- Additional Duties as reasonably assigned

Experience
 Required: Attention to detail, strong verbal and written skills, basic understanding of public health program evaluation, data analysis skills, ability to work within a team as well as autonomously, and good organizational skills.

 Preferred: Background and interest in behavioral health, substance use disorders, and/or public policy. Experience with analytic software (familiarity with Excel, SPSS, SAS, Nvivo)

Skills to be Gained
This position provides an opportunity for student exposure to public health evaluation, the medical research process, multidisciplinary “team science,” policy/systems/change initiatives, and community partnerships. Their role in the evaluation process will help the incumbent understand public health evaluation methods, processes, and outcomes.

Time and Compensation
- 10 hours a week through the academic calendar
- $600 monthly stipend

Contact Information
Mary Lindsey Smith, Project Lead  katherine.rosingana@maine.edu
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To Apply
Email a cover letter and resume to Lindsey Smith (m.lindsey.smith@maine.edu) by September 7th.