



The Career & Employment Hub

Connecting you with your future!

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TODAY'S ROAD MAP

- Welcome
- Goals
- Activity
- Activity debrief
- Services of The Career and Employment Hub
- How we can help you
- The Next Step

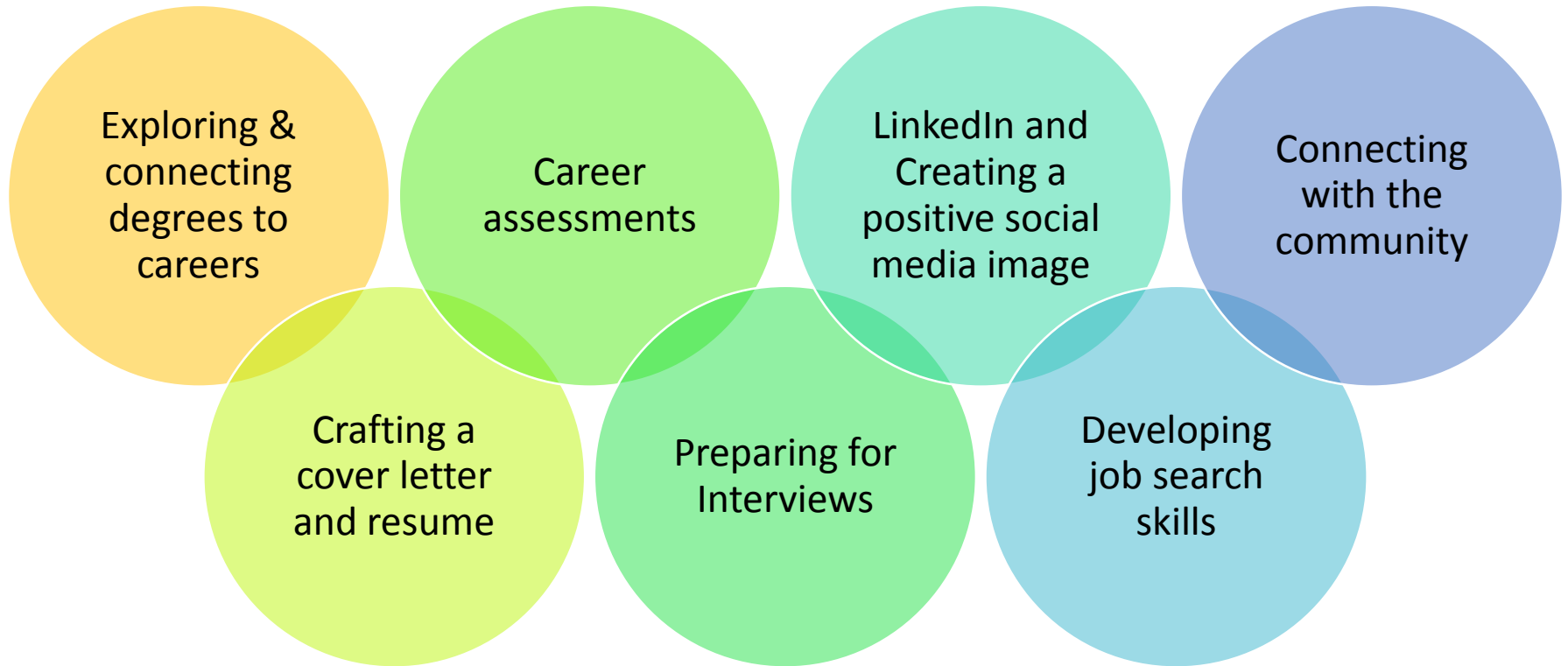
OUR GOALS FOR YOU:

1. Gain knowledge about the Career & Employment Hub (Career Hub) Services
2. Be able to identify your next step in career preparation
3. Sign up for an appointment with a Career Advisor

ACTIVITY



Career Services: Provided to current students & alumni



Career Services: Provided to current students



Connecting
you to
experiential
learning
opportunities

HOW CAN YOU CONNECT TO THE HUB

1:1 Appointments

- <https://usm.maine.edu/career-and-employment-hub/careers>

Monthly workshops

- Dates to be announced

USMCareerConnections, our online job board

- Go to USM Campus Portal and *click* on the Blue Cube!



TOP 10 ESSENTIAL SKILLS EMPLOYERS WANT IN COLLEGE GRADUATES

10. Strong Work Values

9. Academic Competence in Reading and Math

8. Learning Skills

7. Leadership / Management Skills

6. Computer / Technical Literacy

5. Interpersonal Effectiveness

4. Personal Management Skills

3. Analytical and Problem Solving Skills

2. Ability to Work in a Team

1. Communication Skills


How are these obtained?

- **In the classroom**
- **Internship Experience**
- **Volunteering**
- **On the Job**

QUESTION??

- How long, on average, does a person take to look at a resume?





Crafting a
resume

- In today's job market – you need to stand out!
- Customize your resume to every job
- Your Professional Resume will be 1-2 pages in length
 - Depending on your experience and length of the job description

**To assist you in this process start with a
Master Resume!**

Visit Career & Employment Hub

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Visit us online: usm.maine.edu/careerhub