



- Check eRecruiting (www.usm.experience.com) regularly for a complete list of internships, jobs, events, on-campus interviews.
- Download the eRecruiting student guide at the login page, www.usm.experience.com.
- Your username is firstname.lastname@maine.edu. If you do not know your password, click on the “forgot your password link” and it will be emailed to you.
- A student internship handbook can be found at www.usm.maine.edu/sb/internships-career-services-forms.
- All credit bearing internships have to be approved by a full-time School of Business faculty member.
- If you need help with your resume and/or cover letter, schedule an appt. with Melissa Burns.
- Check eRecruiting, www.indeed.com and www.ajb.dni.us for internship and job possibilities.

JOBS AVAILABLE (Full-time, Part-time, Seasonal and Temporary)

For more information & to apply go to **eRecruiting** at www.usm.experience.com

Employer	Title	Location	Paid?	Additional Information
Berry Talbot Royer	Administrative Assistant	Falmouth, ME	\$12-\$15/hr. + benefits	Apply: eRecruiting Cover letter optional. Position available starting in May.
Environmental Health Strategy Center	Executive Program Asst. 1 year fellowship	Portland, ME	salaried with benefits	College degree required. Complete our simple application at http://www.preventharm.org/About/Oportunities/# by April 1st and tell us why you're our Executive Program Assistant.
Fastenal	p/t Sales Position	ME: Biddeford, Portland, Brunswick, Auburn, South Portland	yes	Apply at Fastenal.com
Friend of Acadia	2013 Seasonal Development Event and Data Coordinator	Bar Harbor, ME	\$15/hr. (Need to find own housing)	Seasonal, full-time position; May 20 through August 16; some weekends and evenings. Apply: eRecruiting or email cover letter and resume to: sarah@friendsofacadia.org . Application deadline: April 5, 2013
Greater Portland Council of Governments	Record Bus Riding Patterns Surveyor (Temporary)	Greater Portland, ME	\$12/hr.	Apply: eRecruiting or email Ben Lake (blake@gpcog.org) with a resume and at least one work/academic reference. (Expected to last 2 – 3 months of part time or full time work as necessary.)
Iberdrola (parent co. of CMP)	Analyst Tax	New Gloucester, ME	yes	www.iberdrolausajobs.com ; May 2013 grads welcome to apply
Iberdrola (parent co. of CMP)	Mgr. Marketing Programs and Projects (Customer Service)	Portland, ME or Augusta, ME	yes	www.iberdrolausajobs.com ; Prefer an MBA but will consider undergraduate alums or students graduating in May 2013
IDEXX	Customer Support I – Bilingual	Westbrook, ME	yes	Bi-Lingual French/English Start date: May 20, 2013 Apply: eRecruiting or

				https://idexx.taleo.net/careersection/2/jobdetail.ftl
Pension Professionals	p/t Operations, Customer Service, Marketing	Biddeford, ME	\$14/hr.	Part-time; apply www.usm.experience.com Check with Melissa Burns if seeking internship credit.
Ron L. Beaulieu CPA's	f/t Marketing Assistant	Portland, ME	yes	Competitive pay and benefits. Apply: eRecruiting or send cover letter and resume to CourtneyB@rlbco.com.
Stone Coast Fund Services	Hedge Fund Accountant	Portland, ME	Salary in the 40's	Must have at least a 3.2 GPA and be an alum or be graduating in May 2013 with a major in accounting, finance or MBA. Submit resume, cover letter, and unofficial transcript through eRecruiting.
Tranzon Auction Properties	Administrative Assistant/Receptionist	Downtown Portland, ME	yes	Hourly pay + dental, health, life and short-term and long-term disability. Apply: eRecruiting or send resumes to apinfo@tranzon.com ; Ideally, they are looking for someone f/t but would also be willing to consider someone p/t to start if they are finishing up their course work and graduating in May

INTERNSHIPS AVAILABLE NOW! SPRING 2013

For more information & to apply go to **eRecruiting** at www.usm.experience.com

Employer	Title	Location	Paid?	Additional Information
FILLED Fuseideas	Marketing Intern	Portland, Maine	Yes \$12/hr.	Apply ASAP. Apply: eRecruiting
Fairchild Semiconductor	HR compensation intern	S. Portland, Maine	yes	FMI: eRecruiting or http://www.fairchildsemi.com/company/careers/
Maine Standards Co.	Marketing Intern	Windham, ME	Yes	Apply: eRecruiting
FILLED Paragon Mgt. LLC	Accounting Intern (16 hr./wk.)	Portland, ME	Yes \$12/hr.	Apply: eRecruiting
Pension Professionals	p/t Operations, Customer Service, Marketing	Biddeford, ME	\$14/hr.	This is a job but sometimes jobs can qualify for internship credit; Apply eRecruiting; Check with Melissa Burns if seeking internship credit.
Turner Barker	Business Intern	Portland, ME	yes	Apply: eRecruiting Need good phone sales skills.
Unum	HR Intern	Portland, Maine	yes	p/t in the spring and f/t in the summer FMI: eRecruiting or https://unum.taleo.net/careersection/10000/jobdetail.ftl
Virgin Vacations	Marketing Report Intern	Remotely and Portland, ME	Yes	Apply: eRecruiting (may not have enough hours for internship – can be a p/t job)
weSparkt	Regional Sourcing Intern	Remotely and Portland, ME	No	Apply: eRecruiting

SUMMER 2013 INTERNSHIPS AVAILABLE NOW!

For more information & to apply go to **eRecruiting** at www.usm.experience.com

Employer	Title	Location	Paid?	Additional Information
Acadia Insurance	Insurance Intern	Westbrook, Maine	yes	Apply: eRecruiting; Pay: \$12/hour Can be p/t or f/t based on student's schedule

Coastal Enterprises Inc.	Summer Intern (Maine Seafood Distribution Study)	Portland, Maine	Stipend	Apply: eRecruiting
Community Oxygen & Medical Equipment	Market Research Intern	Topsham, ME	\$8.50-\$10/hr.	Apply: eRecruiting
Corporate Finance Associates, Middle Market Investment Banking	Finance/MBA/Business Intern (20 hours/wk.)	Portland, Maine and 29 state offices across the country	Stipend	Apply: eRecruiting Submit resume, cover letter, writing sample, and list of names and contact information for references (upload your references under "other documents". Click on reference sheet so it is highlighted blue when applying)
Environment Maine	Environment Advocate Intern	Portland, ME	No	Apply: eRecruiting Flexible hours
Evergreen Credit Union	Marketing Intern	Portland, ME	No	Apply: eRecruiting
Friends of Acadia	2013 Seasonal Development Event and Data Coordinator (jobs can be considered for intern credit)	Bar Harbor, ME	\$15/hr.	Apply: eRecruiting. Must find own housing. Full-time position; May 20 through August 16; 40 hours per week; some weekends and evenings. Application deadline: April 5, 2013
Iberdrola USA	Finance / Accounting Intern	New Gloucester, Maine	yes	FMI: eRecruiting or https://www.iberdrolausajobs.com/ViewPostingDetails.aspx?PostingID=5146
Iberdrola USA	Customer Service Intern	Augusta, Maine	yes	FMI: eRecruiting or https://www.iberdrolausajobs.com/ViewPostingDetails.aspx?PostingID=5178
CLOSED – CHECK BACK NEXT YEAR Innovate for Maine	Summer Intern (or Fall or Spring) Deadline: March 15 for all three semesters	Portland, Maine or Bangor, Maine	yes	Must apply by March 15 if want to be considered for this summer, fall 2013 or spring 2014. \$4000 stipend for 400 hours and \$2000 stipend for 200 hours. Graduating seniors enrolled in classes at the time of application can apply. FMI: eRecruiting or http://foster.target.maine.edu/
LL Bean	Summer Intern	Freeport, Maine	yes	FMI: eRecruiting or https://careers-llbean.icims.com/jobs/5508/job
Maine International Trade Center	Future Global Leaders Intern	Portland, Maine	yes	Deadline: April 12, 2013; FMI: www.mitc.com ; \$9/hr. for graduate students, \$8/hr. for undergraduate students
Maine Standards Co.	Marketing Intern	Windham, ME	Yes	Apply: eRecruiting
(CLOSED – CHECK BACK NEXT YEAR) Maine State Government	Summer Intern	Typically Augusta, ME	yes	Deadline: March 11, 2013 FMI: eRecruiting
Mount Agamenticus	Summer or Late summer/Early Fall Intern (Outreach Intern)	York, ME	No	Apply: eRecruiting (Deadline: June 22 or Aug. 20 – Positions open until filled.) Dates and Hours per Week: approx. June 3rd - Aug. 11th and/or Aug. 5th - October 13th (1 position for 19-weeks or 2 positions for 10-weeks each). The position is 20-32 hours per week, and weekends and some evenings are a must. Exact starting and ending dates and hours per week will be decided on an individual basis for each intern, based on Mount A's needs and the intern's

				circumstances. This is a volunteer internship. Affordable housing may be negotiated pending funding and availability.
Norton Insurance	Sales Intern	Cumberland Foreside, Maine	yes	Apply: eRecruiting
Northwestern Mutual Financial Network	Financial Representative Intern	Portland, Maine; Portsmouth NH	yes	Apply: eRecruiting
Portland Pirates	Internships (See info. column for titles.)	Portland, ME	No	Apply: eRecruiting; Internships include: Media Production, Game Operations; Ticket Sales; Finance and Administration; Game Day; Office; Graphic Design; (semester or entire season available);
Seacoast United Maine-Mariners	Business Mgt./Spt. Mgt. Communications Intern	Greater Portland, ME	no	Apply: eRecruiting Can satisfy BUS 397 (6 credits) or BUS 393 or 395 (3 credit internship)
CLOSED – CHECK BACK NEXT YEAR TD Bank	Summer Intern including Tech, Audit, Operations and Analytics	Greater Portland, Maine	yes	Deadline: March 13. Must apply through eRecruiting; On-campus interviews for pre-selected students will be Tues., March 19 Desired GPA: 3.0 (not required but should be close to 3.0)
Tim Hortons	Event Coordinator-Marketing Coordinator	Portland, ME	yes	Apply: eRecruiting or www.timhortons.com/us/en/join/corporate-listings.html Interns would work weekends April 20 th /21 st until Memorial Day, then 30-40 a week during the summer.
NEW! University Directories	Sales and Marketing Intern	Greater Portland, ME	Yes	Apply: eRecruiting
Urban Farm Fermentory	Market Research Intern	Portland, ME	No	Apply: eRecruiting
UNUM	Summer Intern	Portland, Maine; MA, SC & TN	yes	Overall or in-Major GPA: 3.3; Anticipated: Accounting & Finance, Corporate Marketing, Internal Audit Intern, IT Intern, Sales, Underwriting and MBA; FMI: eRecruiting or https://unum.taleo.net/careersection/10000/jobdetail.ftl

FALL 2013 INTERNSHIPS AVAILABLE!

For more information & to apply go to **eRecruiting** at www.usm.experience.com

Employer	Title	Location	Paid?	Additional Information
Camp Sunshine	Marketing/Communications Intern & Development Intern	Casco, ME	No	Apply: eRecruiting; Apply by August 15 Start around labor day and finish around end of Nov/beg of Dec (flexible on dates)
Evergreen Credit Union	Portland, ME	Portland, ME	No	Apply: eRecruiting
(CLOSED. Check back Spring 2014)	Fall Intern Deadline:	Portland, Maine or Bangor, Maine	yes	Must apply by March 15 if want to be considered for this summer, fall 2013 or

Innovate for Maine	March 15, 2013			spring 2014. \$4000 stipend for 400 hours and \$2000 stipend for 200 hours FMI: eRecruiting or http://foster.target.maine.edu/
Maine International Trade Center	Future Global Leaders Intern	Portland, Maine	yes	Deadline: to be announced; FMI: www.mitc.com ; \$9/hr. for graduate students, \$8/hr. for undergraduate students
Maine Red Claws	Various Intern positions	Portland, Maine	no	Check eRecruiting
Mount Agamenticus	Summer or Late summer/Early Fall Intern (Outreach Intern)	York, ME	No	Apply: eRecruiting (Deadline: June 22 – Positions open until filled.) Dates and Hours per Week: approx. June 3rd - Aug. 11th and/or Aug. 5th - October 13th (1 position for 19-weeks or 2 positions for 10-weeks each). The position is 20-32 hours per week, and weekends and some evenings are a must. Exact starting and ending dates and hours per week will be decided on an individual basis for each intern, based on Mount A's needs and the intern's circumstances. This is a volunteer internship. Affordable housing may be negotiated pending funding and availability.
Northwestern Mutual Financial Network	Financial Representative Intern	Portland, Maine; Portsmouth NH	yes	Apply: eRecruiting
Portland Pirates	Internships (See Additional Info. column for titles)	Portland, ME	No	Apply: eRecruiting; Internships include: Media Production, Game Operations; Ticket Sales; Finance and Administration; Game Day; Office; Graphic Design; (semester or entire season available)

SPRING 2014 INTERNSHIPS AVAILABLE!

For more information & to apply go to **eRecruiting** at www.usm.experience.com

Employer	Title	Location	Paid?	Additional Information
CLOSED Innovate for Maine	Spring 2014 Deadline: March 15, 2013	Portland, Maine or Bangor, Maine	yes	Must apply by March 15 if want to be considered for this summer, fall 2013 or spring 2014. \$4000 stipend for 400 hours and \$2000 stipend for 200 hours FMI: eRecruiting or http://foster.target.maine.edu/
Maine International Trade Center	Future Global Leaders Intern	Portland, Maine	yes	Deadline: to be announced; FMI: www.mitc.com ; \$9/hr. for graduate students, \$8/hr. for undergraduate students
Northwestern Mutual Financial Network	Financial Representative Intern	Portland, Maine; Portsmouth NH	yes	Apply: eRecruiting
Portland Pirates	Internships (See info. column for titles)	Portland, ME	No	Apply: eRecruiting; Internships include: Media Production, Game Operations; Ticket Sales; Finance and Administration; Game Day; Office; Graphic Design; (semester or entire season available)
Portland Seadogs	Intern and Associate Intern	Portland, ME	Yes	Stipend. Deadline: October 2013 Check Seadogs website.