Position Summary:

**Title:** Graduate Assistant  
**Department:** Special Education  
**Hours per Week:** 10 hours/week  
**Location:**  
- Portland  
- Gorham  
- Online/Distance  
**Duration:**  
- Full Academic Year  
- Fall Semester  
- Spring Semester  
- Summer Semester  
**Total Stipend:** $4500  
**Monthly Stipend:** $500  
**Scholarship Amount:**  
- 3000 (in-state)  
- 5000 (out-of-state)  
**Supervisor Name:** Sarah Wilkinson  
**Supervisor E-Mail:** rachelb@maine.edu  
**Supervisor Phone:** 9073557328

Position Details:

**Statement of Job and Essential Functions:**  
This GA will assist the faculty member with literature reviews, study implementation, data collection, and related research assistance.

**Supervisory Responsibilities:**  
None

**Budget Responsibilities:**  
None

**Public and Professional Activities Related to Job Performance:**  
None

**Internal Contacts**  
Dr. Sarah Wilkinson

**External Contacts**  
Personnel at schools and other locations where research is conducted.

**Knowledge, Skills, and Abilities:**  
The successful candidate will possess an interest and prior experience with Positive Behavioral Interventions and Supports (PBIS) as well as strong skills with word processing, spreadsheets, library databases, and other research tools (e.g., SPSS). In addition, this GA will require excellent writing skills and familiarity with public school operations.

**Required Qualifications:**  
The successful candidate will possess an interest and prior experience with Positive Behavioral Interventions and Supports (PBIS) as well as strong skills with word processing,
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spreadsheets, library databases, and other research tools (e.g., SPSS). In addition, this GA will require excellent writing skills and familiarity with public school operations.

Preferred Qualifications:
Applicants with prior experience implementing and supporting PBIS in Maine schools are preferred.

To Apply:
Submit your resume and cover letter via email to Sarah Wilkinson (rachelb@maine.edu).