

**University of Southern Maine - MBA Program  
Policies for Special Students from other USM Graduate Programs**

1. Student must request to enroll in a course by completing this form.
2. Student must have necessary prerequisites for the desired course.
3. Students are required to complete the non-degree release form.

Students matriculated in other graduate programs at the University of Southern Maine may enroll in School of Business graduate-level courses on a space-available basis providing that appropriate course prerequisites or other equivalents as approved by the program director, have been satisfied. This privilege does not extend to graduate students conditionally admitted to other USM graduate programs. All students in this group must sign a non-degree release form.

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
(Mr., Mrs., Miss, Ms.)

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Position: \_\_\_\_\_

Academic Background (institution, degree, date of graduation, current program)

\_\_\_\_\_  
\_\_\_\_\_

GMAT/GRE or other test Score \_\_\_\_\_

Course(s) Desired/Reason (*Enrollment is on a space-available basis. Evidence of satisfactory fulfillment of specific course prerequisites must be submitted with this application.*):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Acceptance in the course(s) is subject to the approval of the instructor *AND* the approval of the MBA or MSA Director.

ADMIT \_\_\_ DO NOT ADMIT \_\_\_

\_\_\_\_\_  
Instructor Signature

\_\_\_\_\_  
Date

ADMIT \_\_\_ DO NOT ADMIT \_\_\_

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date