

**University of Southern Maine – USM  
STUDENT SENATE MEETING**

~Minutes~

**January 31, 2020**

**1:00 PM**

**Payson 204, Portland Campus**

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1. The meeting was called to order at 1:07 PM.
2. The Chair directed the Clerk to collect roll.
3. The Clerk collected roll.
  - The following Senators were present: Bertrand, Courbron, Davis-Bailey, Gross, Holderith, Howell, Marino, Reed, Rouillard, Sciulli, Soucy, Thompson, Whiting, Woods, and Sheikh.
  - The following Senators were Absent Excused: Carlow, Duarte, and Worden.
4. The Clerk informed the Chair that a quorum to do business was present.
5. **Senator Reed moved; Senator Davis-Bailey seconded** to amend the Agenda, adding consideration of a Purchase Order.
  - Voted: Yes, unanimously.
6. **Senator Reed moved; Senator Bertrand seconded** to accept the agenda as amended.
  - Voted: Yes, unanimously.
7. **Senator Woods moved; Senator Bertrand seconded** to approve the Minutes from 12/6/19.
  - Voted: Yes, unanimously.
8. **Senator Soucy moved; Senator Thompson seconded** to table appointment of new Senators.
  - Voted: Yes, unanimously.
9. Senator Holderith, Chair of the Senate, delivered his report:
  - a. There will be a powerpoint later on in the meeting.
10. Senator Bertrand, Chair of the Executive Board, delivered her report:
  - a. There was a meeting this morning to talk about a plan for WMPG. Awards Committee has been making awards too.
11. Senator Reed, Chair of the Finance Committee, delivered his report:
  - a. The OAB has an entity card account.
  - b. The SGA is financially healthy.
  - c. New SOOT training has been implemented.
12. Senator Soucy, Chair of the Rules Committee, delivered his report:
  - a. Several constitutions have been passed.
  - b. Robert's Rules training will be happening soon.
13. Ms. Varney, Student Body President, delivered her report:
  - a. The textbook on reserve books that were recently purchased are being used.
  - b. Regular professional clothing drives will be held.
  - c. The involvement fair went well.
14. Senator Courbron, Chair of the Personnel Review Board, delivered his report:
  - a. There will be a meeting soon to look over the budget.
15. Senator Soucy delivered his report on the Board of Student Organizations:
  - a. A new GOB form was passed.
  - b. There were no proposals.
16. Mr. Thompson delivered his report on the Gorham Campus Activities Board:
  - a. PINGO went well.
  - b. The free money game show went well.

17. Senator Bertrand read Ms. Janelle's report on the Outdoor Adventure Board:
  - a. There was a snow tubing trip.
  - b. There will be a snow-shoeing trip.
18. Ms. Hoyt delivered his report on the Student Communications Board:
  - a. Three budgets were passed this morning.
19. Mr. Sciulli delivered his report on the Professional Staff Senate:
  - a. There has been no meeting.
20. Mr. Reed delivered his report on the Classified Staff Senate:
  - a. There has been no meeting.
21. Ms. Whiting delivered her report on the Faculty Staff Senate:
  - a. There has been no meeting.
22. Ms. Varney delivered her report on the Culinary Council:
  - a. There has been no meeting.
23. Mr. Rand delivered his report on the WMPG Advisory Board:
  - a. The budget was submitted.
24. **Senator Thompson moved; Senator Woods seconded** to table appointment to the Board of Visitors.

Voted: Yes, unanimously.
25. **Senator Woods moved; Senator Courbron seconded** to remove from the table the agenda item of new senators.

Voted: Yes, unanimously.
26. Appointments to the Senate were considered.
  - a. Ms. Dyer expressed a desire to make changes on campus.
  - b. Ms. Osman expressed a desire to help voice the concerns of other students. She also said she wanted to make sure people of color have a voice in the school. She informed the Senate that she was on the executive board of the Maine Model UN and has other leadership experience.
  - c. The candidates left the room and the Senate discussed which should be appointed.
  - d. **Senator Reed moved; Senator Woods seconded** to enter open discussion.

Voted: Yes, unanimously.
  - e. **Senator Courbron moved; Senator Thompson seconded** to conduct a vote by secret ballot.

Voted: Yes, unanimously.
  - f. **Ms. Osman was appointed to the Senate, with 12 votes for Ms. Osman and with 1 vote for Ms. Dyer.**
27. The Chair opened the floor to appointments to the office of Election Commissioner.

**Senator Woods nominated Senator Howell.** He accepted.  
**Senator Soucy nominated Senator Reed.** He accepted.  
**Senator Bertrand nominated Senator Whiting.** She declined.  
**Senator Whiting nominated Senator Osman.** She declined.  
**Senator Reed was elected 9-3,** with Senators Courbron, Gross, Marino, Rouillard, Sciulli, Soucy, Whiting, Woods, and Sheikh for Reed, Senators Bertrand, Davis-Bailey, and Thompson for Howell, and with Senator Osman abstaining.
28. **Senator Courbron moved; Senator Reed seconded** to remove from the table appointment of new Senators.
  - a. Nathaniel Dukes told the Senate he wanted to join the Senate to make things smoother for commuters.

- b. Senators asked questions of Mr. Dukes.
  - c. Mr. Dukes left the room.
  - d. **Senator Soucy moved; Senator Woods seconded** to limit total time of discussion to 5 minutes and individual time to 20 seconds.  
Voted: No, with 2 in the affirmative and with 10 in the negative.
  - e. **Senator Thompson moved; Senator Reed seconded** the previous question.  
Voted: Yes, unanimously.
  - f. **Mr. Dukes was appointed to the Senate**, with 10 in the affirmative and with 2 in the negative.
29. **Senator Courbron moved; Senator Soucy seconded** to table points 11c and 11d of the Agenda until after the consideration of Student Group Constitutions.  
Voted: Yes, unanimously.
30. **Senator Reed moved; Senator Johnson seconded** to approve the Constitution of the student group "Homestead."  
Voted: Yes, with 12 in the affirmative and with Senators Whiting and Dukes abstaining.
31. **Senator Marino moved; Senator Courbron seconded** to approve the Constitution of the student group "Accessibility Now."  
Voted: Yes, with 13 in the affirmative and with Senator Soucy abstaining.
32. **Senator Soucy moved; Senator Whiting seconded** to approve the Constitution of the student group "Husky Hackers."  
Voted: Yes, unanimously.
33. **Senator Thompson moved; Senator Reed seconded** to approve the Constitution of the student group "Assembly of Student Activists."  
Voted: Yes, with 13 in the affirmative and with Senator Gross abstaining.
34. The Chair opened the floor to nominations to the position of Representative to the SCB.  
**Senator Reed nominated Senator Dukes**. He accepted.  
**Senator Reed nominated Amran**. She declined.  
**Senator Soucy nominated Senator Bertrand**. She declined.  
**Senator Woods nominated Senator Marino**. She accepted.
- a. **Senator Whiting moved; Senator Soucy seconded** to nominate Senators Duke and Marino to the position.  
Voted: Yes, with 12 in the affirmative and with Senators Dukes and Marino abstaining.
35. The Senate considered amendments to the Purchase Card and PO Policy.
- a. Concerns were discussed.
  - b. **Senator Whiting moved; Senator Woods seconded** to amend, adding "entity or association" before "charge card."  
Voted: Yes, unanimously, with Senator Dukes abstaining.
  - c. **Senator Soucy moved; Senator Courbron seconded** to replace all instances of "two" with "five."
    - i. Voted: Yes, unanimously, with Senator Thompson abstaining.
  - d. **Senator Reed moved; Senator Gross seconded** to amend, adding "The Business Office, and the Finance Committee shall have full access to all bank statements and records associated with the purchase card accounts." under subsection f.
  - e. **Senator Whiting moved; Senator Davis-Bailey seconded** to amend Article 4 section c, adding "the senate may authorize additional senators to sign checks for the remainder of

their term, with unanimous approval of the Executive Board, a two-thirds vote of the Senate, and SOOT Certification.”

- f. **Senator Courbron moved** to amend, adding language concerning a term limit to being able to sign checks. The amendment was friendly.

36. **Senator Woods moved; Senator Whiting seconded** to accept the amendment to the Rules as amended, so to read as follows:

[Article 4, Section C]

Add language “the senate may authorize additional senators to sign checks for the remainder of their term, with unanimous approval of the Executive Board, a two-thirds vote of the Senate, and SOOT Certification.”

[Article 20, Section C]

“c. All purchases made using the charge card must be recorded with the following information, and sent to the business office within five business days of the purchase, or within five business days of returning from an authorized trip:

- i. Invoice, receipts, contract or equivalent.
- ii. The name of the cardholder making the purchase.”

[Subsection e]

“Purchases made with a charge card must be recorded with a receipt. This receipt must be provided to the business office within five business days of purchase. Receipts from purchases made off of campus on official trips must be submitted within five business days of returning to campus. Failure to produce receipts will result in a freezing of funds.”

[Subsection f]

“The Business Office, and the Finance Committee shall have full access to all bank statements and records associated with the purchase card accounts.”

SUBSIDIARY MOTION

**Senator Courbron moved; Senator Gross seconded** to divide the question.

Voted: No, with 3 in the affirmative, 8 in the negative, and with 3 abstentions.

Voted: Yes, with 13 in the affirmative and with Senator Courbron in the negative.

37. A new Ad-Hoc Committee for consideration of merging with the LAC Student Government was created.

38. A new Ad-Hoc Committee for consideration of increasing WMPG student involvement was created.

39. **Senator Woods moved; Senator Whiting seconded** to approve the Free Printing Proposal.

Voted: Yes, unanimously, with Senator Courbron abstaining.

40. **Senator Bertrand moved; Senator Gross seconded** to recess for 10 minutes.

Voted: Yes, unanimously.

41. Senator Holderith, Chair of the Student Senate, gave his presentation on his “Big 5” goals for the spring semester.

42. President Varney presented her goals for the spring semester.

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43. **Senator Soucy moved; Senator Courbron seconded** to approve the OAB Van Rental Purchase Order.

Voted: Yes, unanimously.

44. The Chair announced that the next Senate meeting would begin at 1:00 PM on February 14, 2019, and be held in 166 Upton Hastings Hall on the Gorham Campus.

45. The meeting was adjourned at 4:00 PM.