2016 STONECOAST WRITERS’ CONFERENCE
July 24-30, 2016

APPLICATION CHECKLIST

The following is a list of items required for a complete application:

[ ] Completed application form

[ ] A brief (1-2 page) cover letter describing your writing background and goals

[ ] An application manuscript:
  - Manuscripts can be no longer than 16 pages, double-spaced, in 12pt type.
    (Novel workshop submissions can be up to 20 pages.)
  - Make sure your name appears on the top of every page.
  - Manuscripts should correspond to the genre of your first choice workshop.

NOTE: Your application manuscript does not have to contain the material you wish to work with this summer; six weeks before the conference begins, students will be asked to submit an electronic copy of the material they wish to have workshopped during the conference.

[ ] $200 non-refundable deposit*

[ ] Completed Medical Form

Mail Completed Application to:

Justin Tussing, Director
Stonecoast Writers’ Conference
c/o Department of English
University of Southern Maine
P.O. Box 9300
Portland, ME 04104-9300

Note: The Stonecoast Writers’ Conference has a rolling admission process. Admission decisions will be made within two weeks of receiving your completed application. You will be notified by email.

*Refund & Cancellation Policy:
If you are accepted into this program and decide to withdraw from the conference for any reason, your $200 deposit is non-refundable. Notice of cancellation must be received in writing one month prior to the start of the program (June 24, 2016) in order to receive a full tuition refund (excluding the non-refundable deposit). If you are not accepted into the conference, or if USM cancels the program, the deposit will be returned.

The University of Southern Maine shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veteran’s status in employment, education, and all other areas of the University. The University provides reasonable accommodations to qualified individuals with disabilities upon request. Questions and complaints about discrimination in any area of the University should be directed to the executive director, Office of Campus Diversity and Equity, (207)780-5094, TTY (207) 780-5646.
**NON-REFUNDABLE DEPOSIT**

The Stonecoast Writers’ Conference requires a $200 deposit to reserve your place in the program.

**Make check payable to “University of Southern Maine”**

All applications, in order to be considered complete, must include a $200 non-refundable deposit.

If accepted into the program, this deposit will be deducted from the total program tuition.

If you are not accepted into the program, or if a workshop is cancelled, your full deposit will be refunded.
2016 Stonecoast Writers’ Conference Application Form

Fields marked with an * are REQUIRED:

GENERAL INFORMATION
*Name:___________________________________________________________
*Mailing Address:___________________________________________________
*City/State/Zip:_____________________________________________________<br>_________<br>*Telephone: (day/evening)_____________________ (cell)____________________
*Email:____________________________________________________________
*Date of Birth:________________

How did you hear about this program?___________________________________

WORKSHOP SELECTION
You must apply for a particular workshop/genre. In the space below, please indicate your first choice and second choices. You will be notified if there is no space available in your first choice. **If you are unsure which workshop best meets your needs, please give Justin Tussing, the Conference Director, a call at 207-228-8393.**

If, your first choice of workshops is not available, we will contact you before enrolling you in your second choice.

<table>
<thead>
<tr>
<th>Traditional Morning Workshops:</th>
<th>First Choice</th>
<th>Second Choice</th>
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<tbody>
<tr>
<td>Creative Writing Bootcamp with Lewis Robinson</td>
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<tr>
<td>Memoir Workshop with Elizabeth Peavey</td>
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<tr>
<td>Poetry Workshop with Megan Grumbling</td>
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<td>[ ]</td>
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<tr>
<td>Novel Workshop with Ron Currie, Jr.</td>
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<thead>
<tr>
<th>Intensive Afternoon Workshops:</th>
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<tbody>
<tr>
<td>Intensive Workshops meet from 1:00-3:00, Monday-Friday. Students will have lunch at the Abromson Center prior to starting their workshop, but will be in class during the conference’s afternoon talks and mini-workshops. The Intensive Workshops cannot be taken for academic credit. Enrollment priority is given to Stonecoast Alumni.</td>
</tr>
<tr>
<td>Intensive Fiction Workshop with Lewis Robinson</td>
</tr>
</tbody>
</table>

TUITION OPTIONS
Check one:

[ ] Academic Credit (3-credits): $1122
*The academic credit price includes USM tuition, university fees, and a course fee that covers special course materials and all program components (daily lunch, evening readings, mid-day programming, etc.)*

[ ] Non-credit student: $911
*The non-credit price for traditional workshops includes a course fee that covers non-credit tuition and a course fee that covers special course materials and all program components (daily lunch, evening readings, mid-day programming, etc.)*

[ ] Intensive Workshop: $611
*The non-credit price for intensive workshops includes a course fee that covers non-credit tuition and a course fee that covers special course materials and all program components (daily lunch, evening readings, mid-day programming, etc.)*
2016 Stonecoast Writers’ Conference Medical Form

To be completed by participant. This form must be completed and included with your program application.

Name____________________________________________________________________

DOB_______________ Gender ___________ Email____________________________

Mailing Address___________________________________________________________

City________________________ State_____________ Zip_______________________

Daytime Phone #_______________________ Evening Phone #____________________

Cell Phone#__________________________ (Please list the best number to contact you while you are traveling to and during the workshop)

Occupation______________________________________________________________

Participant Medical History:
1. Medical Information (i.e. asthma, diabetes, seizure, etc.) __________________________________________________________________

2. Medications currently being taken on regular or “as needed” basis. List reasons for use and dosage schedule. __________________________________________________________

3. Known Allergies? Yes___ No___ Please specify__________________________________________

4. Significant injury/illness within past year (i.e. chicken pox, mono, broken bone, surgery)______________________________________________________________

5. Date of last physical exam__________ Date of last tetanus shot________________

6. Hospital Preference_______________________________________________________

Insurance Information:
Company Name_____________________________ Phone number_________________

Policy Holder___________________________ Policy number_____________________

Dietary Restrictions:
Please list any dietary restrictions or know allergies ____________________________________________

IN CASE OF EMERGENCY, CONTACT:
Name: _______________________________ Relation: ____________________________

Phone: ______________________________ Alternate Phone:__________________________

Signature_____________________________________ Date_________________________
For questions regarding which workshop is right for you, your application, or program content:

Justin Tussing, Director
Stonecoast Writers’ Conference
c/o Department of English
University of Southern Maine
P.O. Box 9300
Portland, ME 04104-9300
Telephone: 207.228.8393
justin.tussing@maine.edu

For questions regarding billing:

**For Academic Credit:**
Student Financial Services
University of Southern Maine
37 College Avenue
Gorham, ME 04038
Telephone: (207) 780-5250
usm.studentaccounts@maine.edu

**For Continuing Education Credit:**
Professional & Continuing Education
University of Southern Maine
PO Box 9300
Portland, ME 04104-9300
Telephone: (207) 780-5951
usmpdp@maine.edu