University of Southern Maine
Payroll Deduction Authorization
Payment for Tuition and Fees

USM Employee Information

Name:______________________________________________________________

Campus Address:______________________________________________________

PeopleSoft/MaineStreet ID:____________ Office Phone:_____________________

Payroll Deduction

Please deduct $________________ from each bi-weekly / monthly (circle one) paycheck.

The deduction will begin on __________________ and continue until the goal of $________________ is reached.

________ The deduction is to be applied to my student account.

Or

________ The deduction is to be applied to the account of my dependent:

Name:______________________________________________________________

Student ID #:________________________ Relationship:_____________________

Attending the University of Maine at:____________________________________

Authorizing Signature

I authorize the University of Southern Maine to make the above specified deduction (s) and apply the amount to a student account for payment of educational expenses.

Employee Signature:_________________________________________ Date:___________

Student Accounts Office Approval:____________________________________ Date:___________

RETURN COMPLETED FORM TO:
Student Financial Services
101 Bailey Hall
Gorham Campus

All balances must be paid in full prior to the end of the semester or term for which the deduction is authorized. Past due balances will prevent further registration.

Deduction Code 140