USM Add/Drop and Withdrawal Financial Adjustments Policy – Spring 2027

Adding Classes

Adding courses at any time may result in additional charges to the student account

Dropping Classes

A reduction of credit hours while remaining enrolled in any University of Maine System classes

Attendance begins on the start date posted for the individual class and ends on the date the student officially drops the class. Attendance includes weekends and holidays.

Tuition and mandatory fees for dropped classes will be reduced in accordance with the following schedule.

Classes 12 weeks or more in length:

100%	prior to the end of the second week (14 days) February 1, 2027
0%	any drop after February 1, 2027

Percentage reductions of charges for tuition and fees do not apply for class drops.

Classes 11 weeks or less in length:

Classes 11 weeks in length	100% prior to the end of the eleventh day	(11 days)
Classes 10 weeks in length	100% prior to the end of the tenth day	(10 days)
Classes 9 weeks in length	100% prior to the end of the ninth day	(9 days)
Classes 8 weeks in length	100% prior to the end of the eighth day	(8 days)
Classes 7 weeks in length	100% prior to the end of the seventh day	(7 days)
Classes 6 weeks in length	100% prior to the end of the sixth day	(6 days)
Classes 5 weeks in length	100% prior to the end of the fifth day	(5 days)
Classes 4 weeks in length	100% prior to the end of the fourth day	(4 days)
Classes 3 weeks in length	100% prior to the end of the third day	(3 days)
Classes 2 weeks in length	100% prior to the end of the second day	(2 days)
Classes 1 week or less in length	100% prior to the end of the first day	(1 day)

0% any drop after the stated deadlines for classes 11 weeks or less in length.

Percentage reductions of charges for tuition and fees do not apply for class drops.

Grade W deadlines can be found by accessing the calendar icon on the Maine Street Schedule in the Student Center or by visiting the Office of Registration and Scheduling Services website at http://usm.maine.edu/reg

Withdrawing from All Classes

Withdrawing from all University of Maine System classes

Tuition and mandatory fees will be reduced in accordance with the following schedule when a student officially withdraws from all classes.

Classes 12 weeks or more in length:

100%	prior to the end of the second week	(14 days)	Ends February 1, 2027
75%	prior to the end of the fourth week	(28 days)	Ends February 15, 2026
50%	prior to the end of the sixth week	(42 days)	Ends March 1, 2026
25%	prior to the end of the eighth week	(56 days)	Ends March 15, 2026
0%	after the eighth week	(57 days and after)	After March 15, 2026

Attendance for classes 12 weeks or more in length begins on the start date posted for the semester and ends on the date the student officially withdraws from all University of Maine System classes. Attendance includes weekends and holidays.

Course fees are not reduced after the 100% deadline.

Classes 11 weeks or less in length:

Classes 11 weeks in length	100% prior to the end of the eleventh day	(11 days)
Classes 10 weeks in length	100% prior to the end of the tenth day	(10 days)
Classes 9 weeks in length	100% prior to the end of the ninth day	(9 days)
Classes 8 weeks in length	100% prior to the end of the eighth day	(8 days)
Classes 7 weeks in length	100% prior to the end of the seventh day	(7 days)
Classes 6 weeks in length	100% prior to the end of the sixth day	(6 days)
Classes 5 weeks in length	100% prior to the end of the fifth day	(5 days)
Classes 4 weeks in length	100% prior to the end of the fourth day	(4 days)
Classes 3 weeks in length	100% prior to the end of the third day	(3 days)
Classes 2 weeks in length	100% prior to the end of the second day	(2 days)
Classes 1 week or less in length	100% prior to the end of the first day	(1 day)

Attendance for classes 11 weeks or less in length begins on the start date posted for the individual class and ends on the date the student officially withdraws. Attendance includes weekends and holidays

Charges are not reduced when a student withdraws from classes 11 weeks or less in length after the stated deadlines. Percentage reductions of charges for tuition and fees do not apply.

Grade W deadlines can be found by accessing the calendar icon on the Maine Street Schedule in the Student Center or by visiting the Office of Registration and Scheduling Services website at http://usm.maine.edu/reg

Room and Board Financial Adjustments

Room Charge Adjustment Schedule:

Withdrawal prior to the end of the second week	(14 days)	100%
Withdrawal prior to the end of the fourth week	(28 days)	75%
Withdrawal prior to the end of the sixth week	(42 days)	50%
Withdrawal prior to the end of the eighth week	(56 days)	25%
Withdrawal after the eighth week	(57 days and after)	0%

Board Charge Adjustment Schedule:

Students who withdraw from the university will be charged for meals at the daily-established rate.

All other room and board adjustments are governed by the Terms and Conditions of the Residence Hall Contract.

The adjustment schedule applies to Fall and Spring academic terms charges.